

# How to do a Basic Search in SNAC...



## Editor's Dashboard

Welcome, Jerry, to the Editor's dashboard. From here, you can pick up where you left off on your current in-progress edits, and you can create a new Constellation for review, but the reviewer has not started, yet.

[+ Create New Constellation](#)

### In Progress Edits

Continue where you left off on one of the following Constellations.

No Constellations Available

Search for...

Search

[Advanced Search](#)

### View Recently Published

Browse interesting and recently published Constellations from all of SNAC

Shroyer, Sonny, 1935-

Garfield, James A. (James Abram), 1831-1881

Basic searching starts from the “**Search for**” box on either Dashboard.



Social Networks and Archival Context

- Begin typing name; SNAC will offer suggestions
- For person names, can do any order: **Lee, Harper OR Harper Lee for person name**
- For corporate or family names just start typing in natural order: **Freer Gallery of Art...**

Harper Lee

### Quick Search Results

Lee, Harper, 1926-2016

Harper & Leech.

Leech, Harper

Elliott Lee Harper

Joan Rokus, Friends of the Stone House  
Harper Park, Leesburg, VA

[Advanced Search](#)

Freer Gallery

Search

### Quick Search Results

Freer Gallery of Art.

Freer Gallery

Freer Gallery of Art / Sackler Gallery

The Freer Gallery of Art and Arthur M. Sackler Gallery Archives

Freer Gallery of Art Archaeological Expedition to China (1923-1927)

Freer Gallery of Art and Arthur M. Sackler Gallery. Office of the Director.

# Advanced searching from SNAC Search: On / Off options

All Types

Off Search Biographies  On Advanced Search  Off Faceted Search

Show  per page

The following commands may be used for advanced searching

- \* Prefix search. Ex: *Wash\** will match anything starting with *Wash* including *Washington*.
- + Search must include the following term (AND operation). Ex: *Washington +George* will find George Washingtons.
- | Search may include either of the terms (OR operation). Ex: *Washington |George* will find either Georges OR Washingtons.
- " " Wrap a phrase with quotes to search the exact phrase.
- ( ) Add preferred clauses with parentheses. Ex: *(Washington + George) | (Jefferson + Thomas)* will find either George Washingtons or Thomas Jeffersons, but not George Jeffersons.
- Search must not include the connected term. Ex: *Washington -George* will find Washingtons not named George.
- N Edit distance search. Finds names similar to the one typed. A larger number **N** will produce "fuzzier" results. Ex: *Wash~1* will find *Wash, Hash, Wast, Mash*, etc.

Use the On/Off switches to discover more advanced search commands. SNAC will default to "Off".

## Other search tips:

- Pay attention to diacritics: Search both Bronte *and* Brontë; Antonin Dvorak *and* Antonín Dvořák
- Remember for corporate bodies there are subdivision names to get North Carolina State University. Department of of Chemical Engineering. Do an advanced search: North Carolina State University + Chemical Engineering

# How to do Browse in SNAC...



Once at the Browse search screen, select an entity type, then enter the heading in order ... last name, first name, etc. In this example, the Entity Type is person and the search strategy is “Washington, Martha”.

The screenshot shows the search results for 'Washington, Martha'. A dropdown menu is open over the search bar, showing 'Person' selected. The results table has columns for 'Resources' and 'Relations'. The entry 'Washington, Martha, 1731-1801.' is highlighted in grey.

	Resources	Relations
<input type="checkbox"/> <b>Washington, Martha, 1731-1801.</b>	1	2
<input type="checkbox"/> Washington, Martha, 1731-1802	124	77
<input type="checkbox"/> Washington, Martha, 1732-1802.	1	2
<input type="checkbox"/> Washington, Martha B.	1	1
<input type="checkbox"/> Washington, Martha Dandridge 1732-1802	1	2
<input type="checkbox"/> Washington, Martha Dandridge Curtis, 1732-1802.	2	2
<input type="checkbox"/> Washington, Margaret James Murray.	1	1
<input type="checkbox"/> Washington, Margaret James Murray.	2	2
<input type="checkbox"/> Washington, Margaret James Murray, 1861?-1925	17	10
<input type="checkbox"/> Washington, Margaret James (Murray), 1865-	1	2
<input type="checkbox"/> Washington, Margaret Jones Murray, 1865?-1925.	1	2
<input type="checkbox"/> Washington, Margaret Murray, 1865-1925	1	0
<input type="checkbox"/> Washington, Maria Jordan?	1	2
<input type="checkbox"/> Washington, Marie	1	1
<input type="checkbox"/> Washington Marion	1	1