

# SNACSchool 5.0

## Module 1:

### SNAC Basics / Logging in / Editor's Dashboard



# Land Acknowledgements

**Placeholder**

# Welcome to Social Networks and Archival Contexts (SNAC)!

A free, online historical research tool

Register to Attend the Virtual State of the Cooperative Event March 11, 1-4 pm EST!

[SNACcooperative.org](https://SNACcooperative.org)

## Site Tour: What is SNAC?

### What is SNAC?

SNAC is a free, online resource that helps users discover primary source documents, such as photographs, letters, and sound recordings, from all over the world and connections across time and place.

Watch this 2 minute long video below for an overview of SNAC and a demo of how to use it to research historical corporate bodies, families and persons. Press the play button or click anywhere in the frame to play the video.



The screenshot displays the SNAC website interface for a profile of Frederick Douglass (1818-1895). The page features a navigation bar with options like 'Detailed View', 'Personal History', 'Sources', and 'Export'. Below the navigation is a map of the United States with several blue location pins. A large red play button is overlaid on the map. To the right of the map is a portrait of Frederick Douglass. Below the portrait is a 'Person' information card with the following details: Edit Status, Born: 1818, Death: 1895-02-20, Nationality: American, and Languages Used: English. At the bottom of the page, there is a 'Watch on YouTube' button and a search bar.

# Site Tour: Get to Know Us

## Get to Know Us

What is SNAC?

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News and Announcements

## Governance

Using a cooperative model where working groups and committees work together toward a common goal, the SNAC Cooperative builds reliable descriptions of people, families, and organizations that link to and provide a contextual understanding of historical records. Groups and committees meet periodically to work on mostly self-directed projects aimed at improving SNAC overall by helping researchers discover primary source documents by linking them across time and place.

## History and Development

### Objective

SNAC is addressing a longstanding research challenge: discovering, locating, and using distributed historical records. Scholars use these records as primary evidence for understanding the lives and work of historical persons and events in which they participated. These records are held in archives and manuscript libraries, large and small, around the world. Scholars may need to search scores of different archives one by one, following clues, hunches, and leads to find the records relevant to their topic. Furthermore, descriptive practices can differ from one institution to another. The research is time consuming and inefficient: clues and leads may be easily overlooked and important resources undiscovered.

The data needed to address this research challenge already exists in the guides, catalogs, and finding aids that archivists and librarians create to document and provide access to archival resources. However, it is largely buried in guides and finding aids that are stored in different, isolated systems SNAC seeks to meet this challenge by separating the description of persons, families, and organizations—including their socio-historical contexts—from the description of the historical resources that are the primary evidence of their lives and work. By separating this description and making these descriptions available in one online database location, SNAC provides researchers with convenient, integrated access to historical collections held by multiple private and public archives and libraries around the world, while also setting the stage for a cooperative program for maintaining information about the people documented in the collections.

## SNAC Cooperative Organizational Chart\*



## Site Tour: Resource Library

### Resource Library

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## Editorial Policies

These editorial policies were developed by the SNAC Editorial Standards Working Group (ESWG) to provide standardized guidance for approaching descriptive practices when creating and editing SNAC records. You can find policies from general topics such as editorial ethos, and assigning subject headings, to more specific topics like trans naming guidance and Indigenous descriptions.

## SNACSchool Resources

Several resources have been created by various faculty of the SNACSchool program to serve as guides for students AND teachers. You'll find slide decks used in SNACSchool presentations, self-guided modules, and other toolkits here.

## Technical Resources

These technical resources have been developed by the SNAC Technical Infrastructure Working Group and other technical consultants as SNAC has grown and developed over the years. You can find resources for developers, OpenRefine, ArchivesSpace Plug In, and more.

## FAQs

Other Frequently Asked Questions about SNAC functionality. This section is under construction.

- Attend an Event
- SNACSchool
- Scheduled Events
- What is an Edit-A-Thon?
- Become a Member
- Calendar of Events

On this page, you'll find more information about various SNAC workshops outside of the scope of our SNACSchool program. These may include Edit-A-Thons, OpenRefine workshops, and more.

## Site Tour: Get Involved

### Scheduled Events

#### SNAC State of the Cooperative

Virtual

March 11 | 1 pm – 4 pm EST

The SNAC State of the Cooperative makes a comeback this Spring as we plan a program chocked full of news, plans and recaps of our productive 2025! All SNAC members and editors are encouraged to attend, and this year we are planning to open the event to broader networks so feel free to share with a friend to learn more about us.

[Register Today!](#)

#### Calendar of Events

Today < > March 2026 -						
SUN Mar 1	MON 2	TUE 3	WED 4	THU 5	FRI 6	SAT 7
8	9	10	11 • 12pm State of th	12	13	14
15	16	17	18	19	20	21
22	23	24	25 • 1pm Indigenous	26	27	28
29	30	31	Apr 1	2	3	4

snac.cooperative@gmail.com GMT-05 +

## Let's get logged in for SNACSchool @ SNAC-dev

1. Login to your email that you provided for SNACSchool registration
2. Navigate to <https://snac-dev.iath.virginia.edu>
3. When you first attempt a SNAC-dev login, it will prompt you for a login/password as an anti-Artificial Intelligence bot check. Enter: "snac" then "snacsnac".
4. At the SNAC-dev mosaic page, click on Login in the upper right corner.

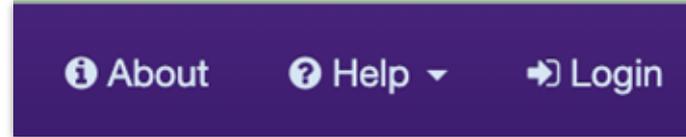
# Logging into to your SNAC-dev training account

Sign in

<https://snac-dev.iath.virginia.edu>

Username

Password



1. Login to your email that you provided for SNACSchool registration

1. Navigate to <https://snac-dev.iath.virginia.edu>

1. When you first attempt a SNAC-dev login, it will prompt you for a login/password as an anti-Artificial Intelligence bot check. Enter: “snac” then “snacsnac”.

1. At the SNAC-dev mosaic page, click on Login in the upper right corner.

Your personal Editor's Dashboard will appear once you login. From this dashboard, you can do a number of basic functions, like searching and initiating the create steps for new entity descriptions. Your dashboard also organizes links to any names you created, edited, and/or published recently.

The screenshot shows the Editor's Dashboard for SNAC. At the top is a dark purple navigation bar with the SNAC logo and links for Search, Browse, Resources, Dashboards, Messages, About, Help, and a user profile for Jerry. A pink banner below the navigation bar states: "This is the demo version. Edits made to these Constellations will not be permanent." The main content area is titled "Editor's Dashboard" and includes a large blue folder icon with a pencil. A welcome message for Jerry explains the dashboard's functions. A green button labeled "+ Create New Constellation" is prominently displayed. Below this are three main sections: "In Progress Edits" (yellow header), "Locked for Review" (orange header), and "Locked Edits" (red header). Each section contains a message and a "No Constellations Available" button. On the left side, there is a search bar with a "Search" button and an "Advanced Search" link. Below that is a "View Recently Published" section (blue header) with a sub-header "Browse interesting and recently published Constellations from all of SNAC". It lists a card for "Johnson, A. B. (Alexander Bryan), 1786-1867" and another for "Sac & Fox Tribe of the Mississippi in".

snac Q Search Browse Resources Dashboards Messages About Help Jerry

This is the demo version. Edits made to these Constellations will not be permanent.

## Editor's Dashboard

Welcome, Jerry, to the Editor's dashboard. From here, you can search for and create new Identity Constellations, pick up where you left off on your current in-progress edits, and unlock Identity Constellations. If you have sent a Constellation for review, but the reviewer has not started, you may pull back the Constellation from the right column.

+ Create New Constellation

**In Progress Edits**

Continue where you left off on one of the following Constellations.

No Constellations Available

**Locked for Review**

You have the following Constellations that have been sent for review. You may unlock them here to continue editing them.

No Constellations Available

**Locked Edits**

You have the following Constellations open in a browser for editing. You may unlock

Search for... Search

Advanced Search

**View Recently Published**

Browse interesting and recently published Constellations from all of SNAC

Johnson, A. B. (Alexander Bryan), 1786-1867

Sac & Fox Tribe of the Mississippi in