

SNACSchool 5.0

Module 3 Create and Edit

Objectives for Module 3:

- Learn how to search SNAC to support authority work
- Learn to create a SNAC record
- Learn how to edit an existing SNAC record
- Learn how to request review of SNAC records

Creating a New SNAC Record

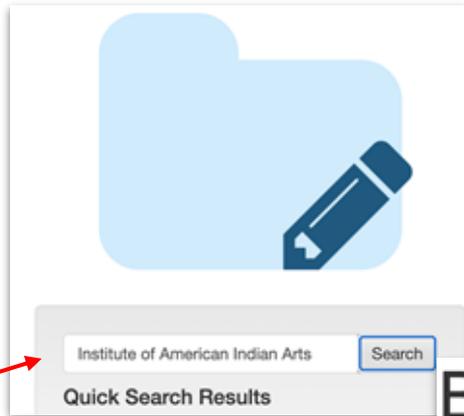
Please log into SNAC-dev and follow along with your entity example.

Corporate Body Names

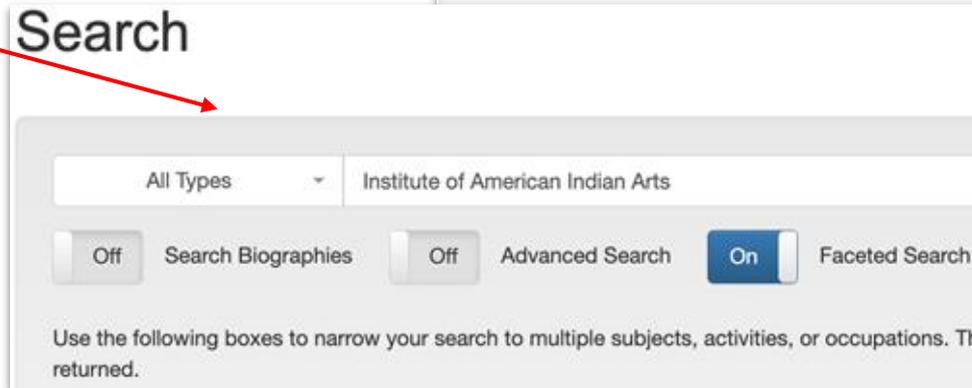
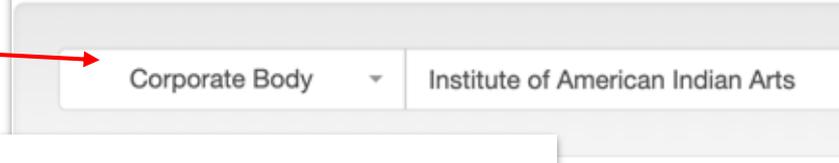
Required Step: Search for your entity's name to make sure it doesn't already exist in SNAC.

From the SNAC Editor's Dashboard, you can do

- **Standard Search**
- **Browse Search**
- **Advanced Search**

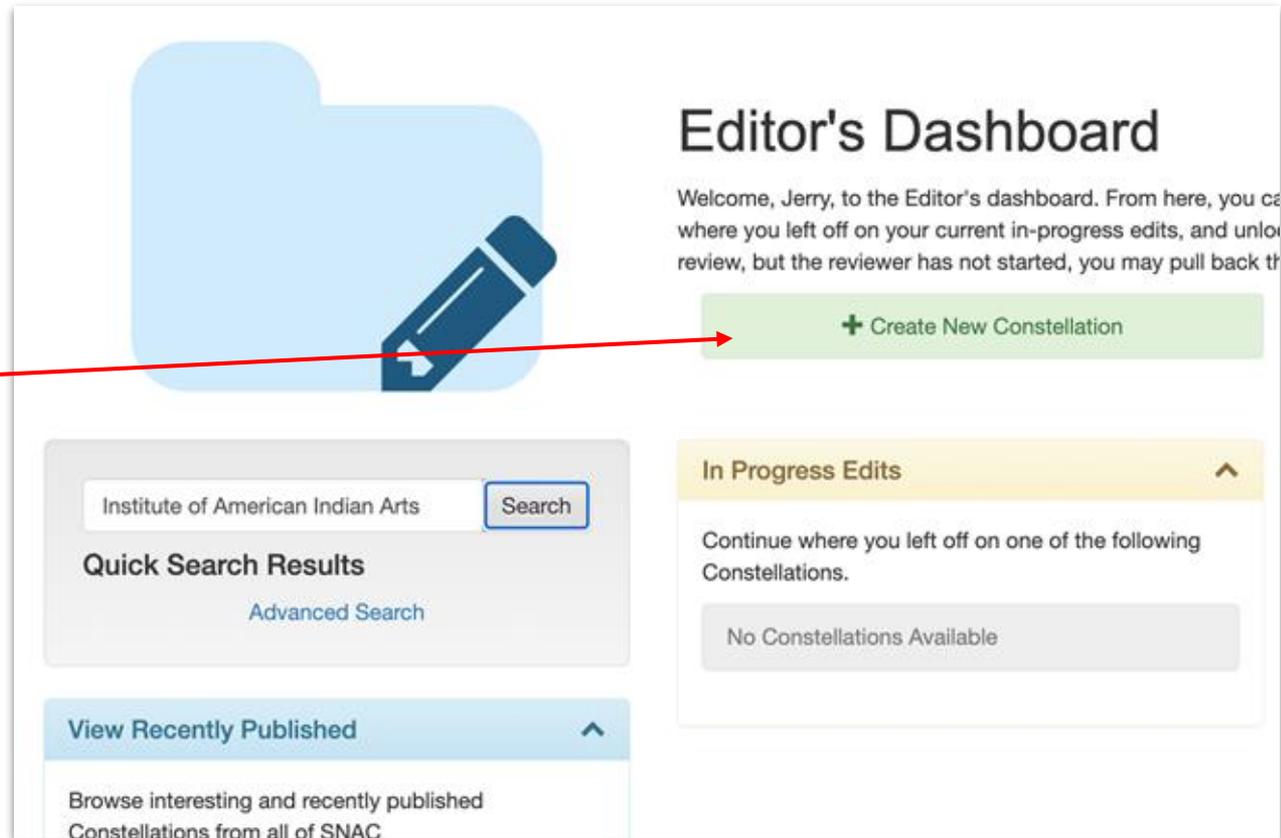


Browse



When exhaustive searching returns no results for the entity name, move to the **Editor's Dashboard** to begin your create steps.

Simply click the **+Create New Constellation** button to get started.



Editor's Dashboard

Welcome, Jerry, to the Editor's dashboard. From here, you can continue where you left off on your current in-progress edits, and unlock Constellations for review, but the reviewer has not started, you may pull back the Constellation to edit.

[+ Create New Constellation](#)

In Progress Edits ^

Continue where you left off on one of the following Constellations.

No Constellations Available

Quick Search Results

Institute of American Indian Arts

[Advanced Search](#)

View Recently Published ^

Browse interesting and recently published Constellations from all of SNAC

Name Entry: Basic Information

1. Set the **Entity Type** as “corporateBody”
1. Enter the **Name** component (**Required**)
1. Set the **Preference** toggle to **Preferred**
1. Code the **Language** and the **Script** of the heading itself (**Use the magic wand!**)
 - a. Language codes from [ISO-639-3](#)
 - b. eng=English, but fra=Francais, etc.
1. Code **Rules** as “authorizedForm” and “rda”

See the [Name Elements pdf](#) (p. 3-4) for examples.

Basic Information

Instructions: To create a new constellation, first enter the *Entity Type* and one *Name Entry* (required). After that, we'll check to make sure that the constellation doesn't already exist in SNAC. If you are sure at that point, we'll copy over your work here into the new constellation.

Information

Entity Type * corporateBody x ▾

Name Entries *

Institute of American Indian Arts
Computed Name Heading

Undo
Trash

Name Components

≡ Name x ▾ Institute of American Indian Arts [X]

+ Add Component

Preference Preferred

Language eng x ▾ [W]

Script Latn x ▾ [W]

Rules authorizedF... x ▾ rda x ▾ [X]

+ Add Rule

Indigenous language codes

In March 2025, SNAC developers converted SNAC’s language code list from ISO-639.2 to ISO-639.3, which makes available language codes for hundreds of heretofore unlisted Indigenous languages.

Use this link to search for specific Indigenous languages codes:

[ISO-639.3 Language code search](#)

ISO 639 Code Tables

This page offers a combined view of the language code tables of ISO 639 sets 1, 2, and 3. Select just the elements of the Set 1, 2, or 3 code, or show the set of code elements sorted by name. Viewing by name will enable you to browse for any name associated with a specific identifier, including an inverted form of a name (e.g., the code element id=[aaq] "Eastern Abnaki" will also be found under "Abnaki, Eastern"). The elements may also be ordered by scope of denotation or type of language. The "more" link provides further documentation on what the code element denotes. In the case of a macrolanguage, this includes a listing of its individual member languages.

Also see: Library of Congress [ISO 639-2 Language Coding Agency](#) (which is the primary authority for Sets 1 and 2 of the standard) and [ISO 639-5 Language Coding Agency](#). These sites are the definitive sources in the case of a discrepancy with this site.

Also see: [Deprecated Language Codes Index](#)

all a b c d e f g h i j k l m n o p q r s t u v w x y z

Identifier	Code Set	Language Name(s) containing	Scope	Language Type	Items per page	Apply
<input type="text"/>	- Any -	cree	- Any -	- Any -	200	Apply

C

Cree [cre]

639-3	639-2/639-5	639-1	Language Name(s)	Scope	Language Type
cre	cre	cr	Cree	Macrolanguage	Living

Southern East Cree [crj]

639-3	Language Name(s)	Scope	Language Type
crj	Southern East Cree	Individual	Living

Plains Cree [crk]

On the **User Actions** menu on the top right of the screen, you will find the **Continue** selection.

User Actions

You may perform any of the following actions on this constellation.

 Continue 
 Cancel 

You may write an optional save log message here...

Identity Constellation Identifier(s)

Permalink New Constellation

Click **Continue** to start the **identity constellation reconciliation process**. This is one last system check to make sure your identity constellation doesn't already exist in SNAC.

Reconciliation Results

appear automatically. During this step you can:

- Discover duplicates
- View specific records
- Edit records

When you're ready to move forward, click

Create New Constellation

Reconciliation Results

Before continuing, please check the following Constellation matches. If the Constellation you wish to add is below, please edit it (if it is not checked out) rather than creating a duplicate.

American institute of Indian studies http://n2t.net/ark:/99166/w6n65hs6	View Edit
Indian American Heritage Institute http://n2t.net/ark:/99166/w6xr08gc	View Edit
Inter-American Indian Institute http://n2t.net/ark:/99166/w6n4854r	View Edit
American Institute of Inter... http://n2t.net/ark:/99166/w67t3mr	
Minneapolis institute of arts http://n2t.net/ark:/99166/w6vb1xfd	View Edit
Arts Institute of Buffalo. http://n2t.net/ark:/99166/w65x9k21	View Edit

[Create New Constellation](#) [Cancel](#)

Save Save & Dashboard Send for Review Publish Cancel
 This is the demo version. Edits made to these Constellations will not be permanent.

Institute of American Indian Arts

Name Entries History Demographics Relations Corporate Description Sources Control Data

Name Entries

Information

Entity Type * corporateBody

Name Entries *

[+ Add New Name Entry](#)

Institute of American Indian Arts
 Computed Name Heading

Name Components

Name : Institute of American Indian Arts

Preference Preferred

Language eng

Script Latn

Rules authorizedForm rda

 Clear
 Edit
 Trash

Next steps: Add new name entries to include the variant name forms you documented during your research.

IAIA
 Computed Name Heading

Name Components

Name : IAIA

Preference Not Preferred

Language eng

Script Latn

Rules alternativeForm rda

You might discover variant forms in a number of sources during your research ...

Institute of American Indian Arts

[Article](#) [Talk](#)

From Wikipedia, the free encyclopedia

The **Institute of American Indian Arts (IAIA)** is a [public tribal land-grant college](#) in [Santa Fe, New Mexico](#), United States. The college focuses on [Native American art](#). It operates the Museum of Contemporary [Native Arts \(MoCNA\)](#), which is housed in the historic Santa Fe [Federal Building](#) (the old Post Office), a landmark [Pueblo Revival](#) building listed on the [National Register of Historic Places](#) as **Federal Building**. The museum houses the National Collection of Contemporary Indian Art, with more than 7,000 items.



[The Library of Congress](#) > [Linked Data Service](#) > [LC Name Authority File \(LCNAF\)](#)

Institute of American Indian Arts

URI(s)

- <http://id.loc.gov/authorities/names/n80083724> 

Variants

- United States. Institute of American Indian Arts
- United States. Bureau of Indian Affairs. Institute of American Indian Arts
- Institute of American Indian Arts and Culture
- IAIA
- Institute of American Indian and Alaska Native Culture and Arts Development
- Institute of American Indian & Alaska Native Culture & Arts Development
- Institute of American Indian Art

After any amount of data input, remember to **Save** your work.

Save Save & Dashboard Send for Review Publish Cancel

This is the **demo version**. Edits made to these Constellations will not be permanent.

nstitute of American Indian Arts

Name Entries History Demographics Relations Corporate Description Sources Control Data

Name Entries

Information

Entity Type * corporateBody

Name Entries *

+ Add New Name Entry

United States. Institute of American Indian Arts

Computed Name Heading

An organization's **About** page at its own website is a great source for the History note. The About page contains the full name of the organization, variant names, establish/founding date, founders' names, institutional affiliations, etc.

A Brief History of IAIA

The Institute of American Indian Arts (formally known as the Institute of American Indian and Alaska Native Culture and Arts Development) is one of 37 tribal colleges in the United States. IAIA is accredited by the Higher Learning Commission (HLC) and is a member of the American Indian Higher Education Consortium (AIHEC).

Established as a high school in 1962 under the leadership of Lloyd Kiva New (Cherokee), Dr. George Boyce, and others, IAIA embodied a revolutionary approach to arts education. Now, sixty years later, we continue to fill a vital role as the only fine arts college in the world dedicated to the study of contemporary Native American and Alaskan Native arts.

Move the this History tab and enter data you've discovered during your research

Institute of American Indian Arts

Name Entries History **Demographics** Relations Corporate Description Sources Control Data

Biographical History

- 1

`<p>The Institute of American Indian Arts (formally known as the Institute of American Indian and Alaska Native Culture and Arts Development) is one of 37 tribal colleges in the United States. IAIA is accredited by the Higher Learning Commission (HLC) and is a member of the American Indian Higher Education Consortium (AIHEC).</p>`
- 2
- 3

`<p>Established as a high school in 1962 under the leadership of Lloyd Kiva New (Cherokee), Dr. George Boyce, and others, IAIA embodied a revolutionary approach to arts education. Now, sixty years later, we continue to fill a vital role as the only fine arts college in the world dedicated to the study of contemporary Native American and Alaskan Native arts.</p>`

Language eng  

Script Latn  

Exist Dates

+ Add New Date

+ Add New Date Range

Exist Dates

+ Add New Date

+ Add New Date Range

Exist Dates - Single Date

Date
Machine-Readable

1962

- Month

- DD

Date
Natural Language

Type

Establishment

Descriptive Note

Visit

Picture a campus as a work of art—Architecturally significant contemporary buildings, state-of-the-art studios and facilities, and majestic surroundings. A center of art in a city of art.

Here on our stunning 140-acre campus in [Santa Fe](#) the beauty of learning is enhanced by the beauty of our surroundings. Our faculty and staff are accomplished and renowned. Artists and writers teaching artists and writers. The atmosphere is electric, a product of the creative energy that occurs when talented students interact with and are inspired by talented teachers. Our close-in, well-appointed student housing, close-knit community, closeness to a city with everything and more, and even our gourmet cafe, make IAIA not just a great place to study, but a great place to live.



Places

+ Add New Place

--
GeoPlace term not specified

Select Geo Place Term

Santa Fe|

Rancho Santa Fe (CA, US)

Santa Fe (NM, US)

Santa Fe County (NM, US)

Santa Fe Grant (NM, US)

Santa Fe National Forest (NM, US)

Santa Fe National Historic Trail (NM, US)

Institute of American Indian Arts (IAIA)

83 Avan Nu Po Road, Santa Fe NM 87508 • (505) 424-2300

Santa Fe

NM, US



View GeoPlace

Type Address

Role Work

Address

Street	83 Avan Nu Po Road
City	Santa Fe
State	New Mexico
PostalCode	87501

Relations - Resource Relations

Step 1: Locate the finding aid or resource description

[IAIA finding aid at Brooklyn Museum Libraries](#)

Details

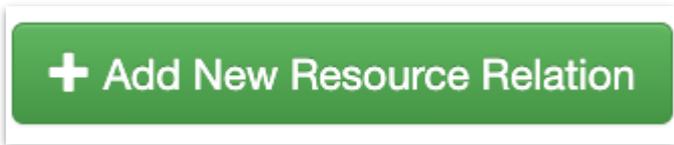
Title	Institutional file.
Author/Artist	Institute of American Indian Arts. >
Description	1 folder.
Notes	<p>The file may include any of the following materials: announcements, clippings, photographs, press releases, brochures, reviews, invitations, small exhibition catalogs and checklists under 50 pages, other ephemeral material.</p> <p>Files compiled by BMA library staff from circa 1917 to the present.</p>
Subject	Institute of American Indian Arts >
Genre/Form	Vertical files.
Identifier	OCLC : (OCoLC)472461348
WorldCat Number	(nynyarc)b9147846-01nya_inst (OCoLC)472461348

Relations - Resource Relations

Step 2: On the Relations tab, click
+Add New Resource Relation

Step 3: Search the finding aid URI to see if it is already in SNAC. *You can also search the title from the finding aid in this step

Step 4: When there are no results, click
Create New Resource



Search Resources

Type or paste the unique URL for the resource in the box below. If we have a cached copy of the resource, select the version you want to reference by using the radio button to the left, then click "Continue." If the resource you are looking for is not found, choose "Create New Resource."

Search Results

No results found.

OR

Create New Resource

Relations - Resource Relations

1. Add required elements: **Resource Type** and **Title**
1. Add information for optional elements: **Date(s)**, **Resource Link**, **Abstract**, **Extent**, and **Languages**.
1. Search for and add the heading for the **Holding Repository**.
1. Click **Continue** to add these elements to the new resource record.

Create Resource

Use the form below to create a new resource and then press "Continue" to continue creating a new resource relation.

Resource Type * ArchivalResource

Title * Institutional file. Institute of American Indian Arts.

Date YYYY or YYYY-YYYY

Resource Link https://library.brooklynmuseum.org/permalink/01NYA_INST/1ktfgis/alma991007187589707141

Abstract The file may include any of the following materials: announcements, clippings, photographs, press releases, brochures, reviews, invitations, small exhibition catalogs and checklists under 50 pages, other ephemeral material. Files compiled by BMA library staff from circa 1917 to the present.

Extent 1 folder

Languages eng x Latn x -
+ Add Language

Holding Repository Brooklyn Museum Libraries & Archives
Can't Find the Holding Repository?

Cancel

Continue

Resources - Resource Relation Last Step

After entering and saving the Resource Relation data, SNAC moves you back to the entity description record where you enter the **Role type** describing the relationship between the entity and the linked archival materials.

When we assign ***referencedIn***, SNAC writes an explicit statement describing the specific relationship in the gray bar at the top.

The screenshot shows the 'Resource Relations' section of the SNAC interface. At the top, there is a navigation bar with tabs: Name Entries, History, Demographics, Relations, Corporate Description, Sources, and Control Data. Below this, the 'Resource Relations' section is displayed, featuring a green '+ Add New Resource Relation' button. The main content area shows a relationship between 'Institute of American Indian Arts' and 'Institutional file, Institute of American Indian Arts'. The 'Resource' section provides details about the institutional file, including its title and a description of its contents. The 'Role' dropdown menu is open, showing a list of relationship types: 'contributorOf', 'creatorOf', 'editorOf', and 'referencedIn'. The 'Descriptive Note' field is currently empty.

The screenshot shows the 'Resource Relations' section of the SNAC interface. At the top, there is a green '+ Add New Resource Relation' button. The main content area shows a relationship between 'Institute of American Indian Arts' and 'Institutional file, Institute of American Indian Arts'. The 'Resource' section provides details about the institutional file, including its title and a description of its contents. The 'Role' dropdown menu is set to 'referencedIn'. The relationship is explicitly stated in a gray bar at the top: 'Institute of American Indian Arts' → 'referencedIn' → 'Institutional file, Institute of American Indian Arts'. The 'Resource' section provides details about the institutional file, including its title and a description of its contents. The 'Role' dropdown menu is set to 'referencedIn'.

Relations - Internal CPF Relations

Choose Relationship

Use the search box below to find a Constellation. Select one by using the radio button to the left. You may view any constellation by choosing the "View" link next to the ARK

Search Results

- New, Lloyd Henri Kiva, 1916-2002**
<http://snaccooperative.org/ark:/99999/ZJMjCOXw> [View](#)
- Lloyd, Carleton C, of Yorkville New York**
<http://n2t.net/ark:/99166/w60d4180> [View](#)

Choose Relationship

Use the search box below to find a Constellation. Select one by using the radio button to the left. You may view any constellation by choosing the "View" link next to the ARK

Search Results

- Boyce, George A., 1898-1976**
<http://n2t.net/ark:/99166/w65n96nb> [View](#)
- Boyce, George A., 1908-**
<http://n2t.net/ark:/99166/w6fn5v13> [View](#)
- Boyce, Amelia Sophia, formerly Spencer; 5th daughter of George, 4th Duke of Marlborough; wife of H P Boyce**
<http://n2t.net/ark:/99166/w6g83qrm> [View](#)

[Cancel](#) [Create Relation](#)

Institute of American Indian Arts → New, Lloyd Henri Kiva, 1916-2002

Target New, Lloyd Henri Kiva, 1916-2002
<http://snaccooperative.org/ark:/99999/ZJMjCOXw>

Type foundedBy

Institute of American Indian Arts → Boyce, George A., 1898-1976

Target Boyce, George A., 1898-1976
<http://n2t.net/ark:/99166/w65n96nb>

Type foundedBy

Relations - External Related CPF

id.loc.gov/authorities/names/n80083724.html

Library of Congress Name Authority File/NACO example

1. Click the **+Add New Same-As Relation** button and use the entry screens to link to a matching entry in an external authority source.
1. Select the External Authority title (LoC/NACO) from the dropdown list.
1. Copy and paste the **URI** extension for the LoC record into the Authority ID field

Institute of American Indian Arts

Name Entries History Demographics Relations Corporate Description Sources Control Data

External Related CPF

+ Add New Same-As Relation

URI

External Authority

Authority ID

Select

- Internet Movie Database
- Istituto Centrale per il Catalogo Unico (Italy)
- Library and Archives Canada
- LoC/NACO Name Authority File
- National Archives (J.K.)
- Smithsonian Institution American Art Museum

Institute of American Indian Arts

Name Entries History Demographics Relations Corporate Description Sources Control Data

External Related CPF

+ Add New Same-As Relation

URI

External Authority

Authority ID

https://id.loc.gov/authorities/n80083724

LoC/NACO Name Authority File

n80083724

LIBRARY LIBRARY OF CONGRESS

The Library of Congress > Linked Data Service > LC Name Authority File (LCNAF)

Institute of American Indian Arts

URI(s)

- <http://id.loc.gov/authorities/names/n80083724>

Variants

- United States. Institute of American Indian Arts
- United States. Bureau of Indian Affairs. Institute of American Indian Arts
- Institute of American Indian Arts and Culture
- IAIA
- Institute of American Indian and Alaska Native Culture and Arts Development
- Institute of American Indian & Alaska Native Culture & Arts Development
- Institute of American Indian Art

Identifies LC/NAF RWO

- <http://id.loc.gov/rwo/agents/n80083724>

For more information about External Related CPFs, check the [Authority File List](#) and the [Authority ID Cheat Sheet](#) on the SNAC Portal.

Relations - External Related CPF

Once published, the new SNAC record displays a list of **Related Descriptions** on the right column. These are one-click links to authority descriptions of the entity in authority resources like SNAC.

For our demonstration, we've added **Related Descriptions** links to the **Library of Congress Name Authority File** and **Wikidata**.

The screenshot shows the SNAC record for the "Institute of American Indian Arts". The main content area includes a detailed description: "Founded on October 1, 1962, the Institute of American Indian Arts offers academic excellence to both Native and non-Native populations. Our goal is empowerment through education, economic self-sufficiency, and expression and enhancement of artistic and cultural traditions." Below this, it mentions "Lloyd Henri Kiva New, a pioneer of modern Native American fashion design, was a cofounder of the Institute of American Indian Arts along with Dr. George Boyce." The right-hand sidebar features a "Corporate Body" icon and a "Related Descriptions" section with two entries: "LG/NACO" and "Wikidata". A red arrow points from the text in the second paragraph to the "Related Descriptions" section.

Corporate Description - Activities terms

SNAC editors can assign concept terms to further describe an entity. An element to describe corporate bodies is the area of **Activities**. These are similar to **Subject** terms, but they speak immediately to the activities or functions of an organization.

Activities

[+ Add New Activity](#)

Term	Promoting fine arts
Term	Education, Higher



Sources

1. Click **+Add New Source**

1. **Citation.** Note the pattern: proper title, then date of publication, or date of web source visit.

1. **Found Data;** all pertinent evidence found in that source.

1. **URI** of the source.

1. **Language**

1. **Script**

Sources

+ Add New Source

Citation Institute of American Indian Arts website, February 15, 2026

Found Data At IAIA, the spirit and vision of Native American and Alaska Native people is our first priority. Founded on October 1, 1962, the Institute of American Indian Arts offers academic excellence to both Native and non-Native populations. Our goal is empowerment through education, economic self-sufficiency, and expression and enhancement of artistic and cultural traditions. We take great pride in preparing students to pursue a life rich with ideas, expression, and moral values. We are ensuring a continual flow of leadership to carry our heritage and traditions forward. Our faculty, many of whom are Native, leaders, and IAIA graduates, give witness to the positive impact IAIA's unique environment and influence have had on their lives. IAIA is a place where traditions are rediscovered, explored, and deepened. Where your art and cultural identity will be celebrated and revered. It is a place of welcome that you will feel part of and that will remain part of you no matter how far you go in life ...

URI <https://iaia.edu/about/>

Language eng

Script Latn

Citation Wikipedia, February 15, 2026

Found Data The Institute of American Indian Arts (IAIA) is a public tribal land-grant college in Santa Fe, New Mexico, United States. The college focuses on Native American art. It operates the Museum of Contemporary Native Arts (MoCNA), which is housed in the historic Santa Fe Federal Building (the old Post Office), a landmark Pueblo Revival building listed on the National Register of Historic Places as Federal Building. The museum houses the National Collection of Contemporary Indian Art, with more than 7,000 items ...

URI https://en.wikipedia.org/wiki/Institute_of_American_Indian_Arts

Language eng

Script Latn

SNAC Record Review

Send for Review

- 1. Click **Save** again when you complete your work.
- 1. Click **Send for Review**
- 1. You can add a message for your reviewer if necessary.
- 1. Designate your assigned reviewer by starting to type the reviewer's name "Diana Marsh".
- 1. Click **Send Review**.

The screenshot shows a software interface for sending a record for review. At the top, there is a grey bar with three buttons: 'Save' (with a floppy disk icon), 'Save & Dashboard' (with a dashboard icon), and 'Send for Review' (with a paper plane icon). Below this bar is a white dialog box titled 'Send for Review Options'. Inside the dialog, there is a text area containing the message: 'Hi, Dr. Marsh! This is a brand new SNAC record. Please review all elements. Thanks!'. Below the text area is a search prompt: 'Search for a User's name or primary email address below to send this constellation to that person for review.' Underneath the prompt is a search input field with a blue border, containing the text 'Diana Marsh (dmarsh@umd.edu)'. At the bottom right of the dialog is a green button labeled 'Send Review'. Red arrows from the text on the left point to the 'Save' button, the 'Send for Review' button, the message text area, the search input field, and the 'Send Review' button.

Messaging Center

Instructions: Click on a message in the table to view. Messages open in the reading panel

Inbox

Sent

Archived

 New Message

 Reply

 Forward

 Archive

Show entries

Search:



From



Subject



Sent



No Messages Available

Showing 0 to 0 of 0 entries

Previous

Next

Subordinate Corporate Body Names

Subordinate corporate body names

RecorDIM project records, 1994-2009, undated Archive

Creator/Collector: Getty Conservation Institute. Field Projects Division

Collection Dates: 1994-2009; undated

Physical Description: 5.8 Linear Feet (11 boxes, including 7 audiocassettes); 18.91 Gb (21,558 files)

Accession Number: IA10016; ia10016

Brief Summary: Records comprise reports, meeting materials and handouts, correspondence and memoranda, budgets, contracts, publication development and design material, images, audiocassettes, and ARIS workshop materials, dating 1994-2009 and undated, created and maintained by the Field Projects Division of the Getty Conservation Institute. The materials concern the development, operation, and results of Field Projects' Recording, Documentation, and Information Management (RecorDIM) Initiative. Some of the planning, publication, and ARIS workshop materials are in digital form, consisting of text, database, PowerPoint, image, website, and CAD files. The majority of the records were authored by project director and Field Projects Head, François LeBlanc, and by consultant Robin Letellier. Some of the files were also maintained by Christopher Gray, a senior project specialist in Field Projects, and Rand Eppich, project specialist and manager of the Institute's Digital Lab.



Getty Conservation Institute. Field Projects Division

*A review of the finding aid and further catalog searching reveal no variant forms of the name.

For further guidance: [SNAC Editing Cheat Sheet for Corporate Bodies Name Elements](#) for additional examples.

RecorDIM project records

1994-2009, undated

5.8 Linear Feet (11 boxes, including 7 audiocassettes), 18.91 Gb (21,558 files)

[About](#) [Container List](#) [Details](#)

Search within this collection

Abstract

Records comprise reports, meeting materials and handouts, correspondence and memoranda, budgets, contracts, publication development and design material, images, audiocassettes, and ARIS workshop materials, dating 1994-2009 and undated, created and maintained by the Field Projects Division of the Getty Conservation Institute. The materials concern the development, operation, and results of Field Projects' Recording, Documentation, and Information Management (RecorDIM) Initiative. Some of the planning, publication, and ARIS workshop materials are in digital form, consisting of text, database, PowerPoint, image, website, and CAD files. The majority of the records were authored by project director and Field Projects Head, François LeBlanc, and by consultant Robin Letellier. Some of the files were also maintained by Christopher Gray, a senior project specialist in Field Projects, and Rand Eppich, project specialist and manager of the Institute's Digital Lab.

Access

With the exception of materials that have been marked restricted or confidential, the records described in accession 2007.IA.38, 2018.IA.27, and 2019.IA.20 are available for use by qualified researchers. **Please note: selected restricted materials must be removed from boxes prior to access by researchers.**

The following records are permanently closed: records containing personal information, records that compromise security or operations, legal communications, legal work product, and records related to donors. The J. Paul Getty Trust reserves the right to restrict access to any records held by the Institutional Archives.

Access to digital content in the collection is only available on Getty networked computers and in the Special Collections Reading Room.

Publication Rights

[Contact Reproductions & Permissions.](#)

Biographical/Historical Note

The Getty Conservation Institute (GCI), a part of the J. Paul Getty Trust, was initially planned in 1982 and began full operation in 1985. Since its inception, the GCI has engaged in a program of scientific research, educational activities, documentation, and the dissemination of information through publications, conferences, workshops, and public programs that include research opportunities for professionals and public lectures. In addition, the Institute has conducted international field projects in Asia, Africa, North and South America, and Europe. The GCI's endeavors are designed to serve the needs of the conservation profession by undertaking work that tackles broad practical or theoretical questions of significance to the conservation field. The Institute

Subordinate corporate body names

Getty Conservation Institute. Field Projects Division

Computed Name Heading

Name Components

- Name x ▾ Getty Conservation Institute 
- Subdivisi... x ▾ Field Projects Division 

 Add Component

Preference

Preferred 

Language

eng x ▾ 

Script

Latn x ▾ 

Rules

authorizedF... x ▾

rda x ▾ 

 Add Rule

Person Names

Return to the SNAC Editor's Dashboard and click the **+ Create New Constellation** button to start your new SNAC record.



Jaune Quick-to-See Smith

The screenshot shows the SNAC Editor's Dashboard interface. At the top is a purple navigation bar with the 'snac' logo and links for Search, Browse, Resource Descriptions, Dashboards, and Messages. A pink banner below the navigation bar states: "This is the demo version. Edits made to these Constellations will not be per...". The main content area features a large blue folder icon with a pencil, a green button labeled "+ Create New Constellation", a search bar with a "Search" button and a link to "Advanced Search", and a blue button labeled "View Recently Published". On the right side, there is a section titled "Editor's Dashboard" with a welcome message for "Dina" and a yellow "In Progress Edits" section that currently displays "No Constellations Available".

Required Element: Entity Type

Start building your new SNAC record at the **Basic Information** tab by designating the Entity Type: **corporateBody**, **family**, or **person**.

For the instructor's example, we will designate **person** as the **Entity Type**.

New Constellation

Basic Info

Basic Information

Instructions: To create a new constellation, first enter the *Entity Type* and one *Name Entry* (required). After that, we'll check to make sure that the constellation doesn't already exist in SNAC. If you are sure at that point, we'll copy over your work here into the new constellation.

Constellation Information

Entity Type *

Select

corporateBody

family

person

Name Entries *

Move to the **Name Entries** section where you will add **Name Components** following these steps:

1. Click **+Add Component**, and add components for:
 - Designate **Surname** = Smith
 - Designate **Forename** and middle initial or middle name = Jaune Quick-to-See
 - Designate **Date** = 1940-2025

*Note that SNAC automatically supplies punctuation for the name heading depending on the component type.

1. Set the **Preference** switch to **Preferred**
1. Assuming the **Language** is English and the **Script** is Latin, hit the **magic wand** buttons; otherwise, search for language and script
1. Set the **Rules** to “authorizedForm” and “rda”

The screenshot shows the SNAC interface for editing a name heading. The heading is "Smith, Jaune Quick-to-See, 1940-2025" with the subtitle "Computed Name Heading". The "Name Components" section contains three entries: Surname (Smith), Forename (Jaune Quick-to-See), and Date (1940-2025). Below this is a green "Add Component" button. The "Preference" section has a switch set to "Preferred". The "Language" is set to "eng" and the "Script" is set to "Latn", both with "magic wand" icons. The "Rules" section contains two rules: "authorizedF..." and "rda". A green "Add Rule" button is at the bottom. On the right side, there are "Undo" and "Trash" buttons.

On the **User Actions** menu on the top right of the screen, you will find the **Continue** selection.

User Actions

You may perform any of the following actions on this constellation.

[Continue](#) [?](#)

[Cancel](#) [?](#)

You may write an optional save log message here...

Identity Constellation Identifier(s)

Permalink New Constellation

Click **Continue** to start the **identity constellation reconciliation process**. This is one last system check to make sure your identity constellation doesn't already exist in SNAC.

Hoag & Quick

<http://n2t.net/ark:/99166/w69h8sxf>

 View

 Edit

Quick, Lois.

<http://n2t.net/ark:/99166/w6rf8702>

 View

 Edit

Quick family.

<http://n2t.net/ark:/99166/w6ck795q>

 View

 Edit

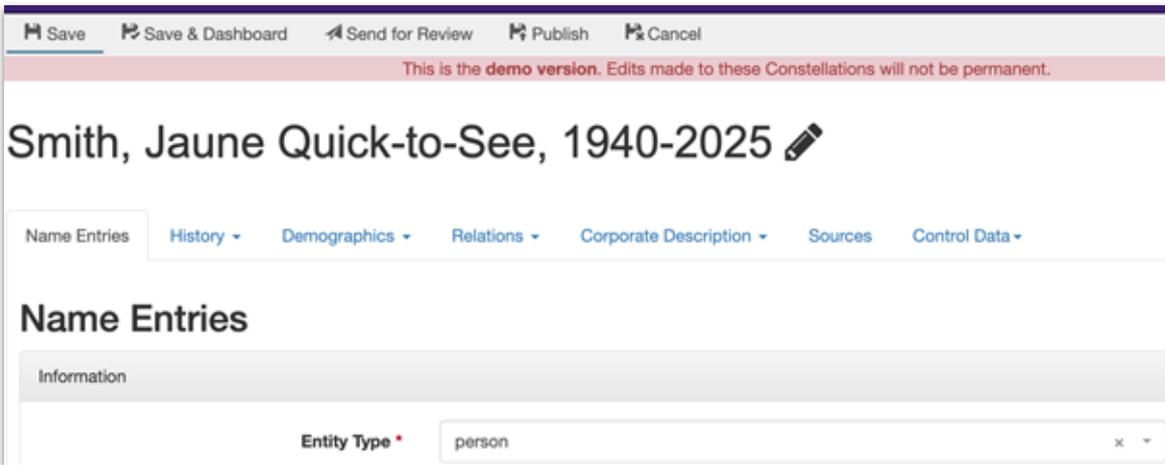
Create New Constellation

Cancel

SNAC's reconciliation check may discover duplicates or near duplicates at this step. It provides a list for you to examine for possible duplicates.

Click **View** to see the full record if you need more information, or more *context*. If you find that the identity constellation already exists, you also have the option to **Edit**.

When you determine there are no duplicates, click **Create New Constellation** to continue creating your new record.



After reconciliation, SNAC returns you to the **Name Entries** tab for more editing.

A range of **User Actions** appear at the top of the editing screen.

Save (Save as you go!)

Save & Dashboard

Send for Review

Cancel

Publish is blocked for new editors.

If variants are warranted and supported in your sources, enter them on the **Name Entries** tab.

1. Click **+Add Component** to enter all variant name components:
 - a. Forename = Ghost Dance Dress
 - b. Date = 1940-2025**

**Remember! Variant name entries must have the same date elements as the preferred name*
1. Leave the **Preference** switch set to **Not Preferred**
1. Code for **Language** and **Script**. Use the **magic wand** buttons to default to eng and Latn.*
1. Key Not Preferred forms as **“alternativeForm”** and **“rda”**
1. Repeat these steps for any additional, warranted variant names

The screenshot shows a web interface for managing name entries. At the top, there is a green button labeled '+ Add New Name Entry'. Below it, the title 'Ghost Dance Dress, 1940-2025' is displayed, with 'Computed Name Heading' underneath. On the right side, there are three buttons: 'Cite', 'Undo', and 'Trash'. The main area is divided into two sections. The first section, titled 'Name Components', contains two rows of input fields. The first row has a dropdown menu set to 'Forename', a text input containing 'Ghost Dance Dress', and a red minus button. The second row has a dropdown menu set to 'Date', a text input containing '1940-2025', and a red minus button. Below these rows is a green button labeled '+ Add Component'. The second section, titled 'Preference', has a dropdown menu set to 'Not Preferred'. Below this are two rows for 'Language' and 'Script'. The 'Language' row has a text input containing 'eng' and a blue magic wand button. The 'Script' row has a text input containing 'Latn' and a blue magic wand button. Below these rows is a 'Rules' section with two rows of input fields. The first row has a dropdown menu set to 'alternativeForm', a text input containing 'rda', and a red minus button. Below this row is a green button labeled '+ Add Rule'.

*[Language](#) and [Script](#) are from the ISO codes

For more variant name examples: [Name Elements pdf](#)

History / BiogHist:

Smith, Jaune Quick-to-See, 1940-2025

Name Entries History ▾ Demographics ▾ Relations ▾ Corporate Description ▾ Sources Control Data ▾

Biographical History

1 `<p>`Jaune Quick-to-See Smith (born January 15, 1940, St. Ignatius Mission, Flathead Reservation, Montana – died January 24, 2025, Corrales, New Mexico), Native American visual artist and curator. She was an enrolled member of the Confederated Salish and Kootenai Tribes and was also of Métis and Shoshone descent.`</p>`

2
3 `<p>`She was an educator, storyteller, art advocate, and political activist. Over the course of her five-decade long career, Smith gained a reputation for her prolific work, being featured in over fifty solo exhibitions and curating over thirty exhibitions. Her work draws from a Native worldview and comments on American Indian identity, histories of oppression, and environmental issues.`</p>`



Cite



Undo



Trash

Language

eng



Script

Latn



Click the **Edit** icon on the right of the **Biographical History** entry screen and enter a biography note.

SNAC encourages you to copy and paste from outside sources like finding aids, instead of transcribing directly into the SNAC record.

Please note that you can code for paragraph breaks with `<p>` and `</p>`.

Remember to code for **Language** and **Script**.

History / Exist Dates:

For a single date, click
+Add New Date

For a range of dates, click
+Add New Date Range

Birth/Death for persons

Establishment/Disestablishment
t for corporate bodies

Follow the prompts to add the
date information you've found in
your sources.

Fuzzy Range is available if
warranted.

Exist Dates

[+ Add New Date](#) [+ Add New Date Range](#)

Exist Dates - Date Range

Start Date <small>Machine-Readable</small>	1940 - January x - 15	Copy Undo Trash
Start Date <small>Natural Language</small>	January 15, 1940	
Start Date Type	Birth x -	
End Date <small>Machine-Readable</small>	2025 - January x - 24	
End Date <small>Natural Language</small>	January 24, 2025	
End Date Type	Death x -	
Descriptive Note		

[Show Fuzzy Range Fields](#)

History / Places:

1. Click the **+Add New Place** button and use the entry screens to add geographic headings relating to the person.
1. Add a **Type** of geographic place relation. The **Type** of place indicates an associative relationship.
1. Add a **Role** for the geographic place. The role, in the context of EAC, can be **Birth**, **Death**, **Citizenship** or **Residence**.
1. Optionally, add an **Address** or a **Descriptive Note**.

Don't see a place name? Don't worry! Email Jerry Simmons and he can add it easily.

Places

[+ Add New Place](#)

Corrales
NM, US [View GeoPlace](#)

Corrales (NM, US) x ▾

Type AssociatedPlace x ▾

Role Death x ▾

Address [+ Add Line](#)

Descriptive Note

Saint Ignatius
MT, US [View GeoPlace](#)

Saint Ignatius (MT, US) x ▾

Type AssociatedPlace x ▾

Role Birth x ▾

Demographics terms: Gender, Nationality, Languages Used, Occupations and Subjects.

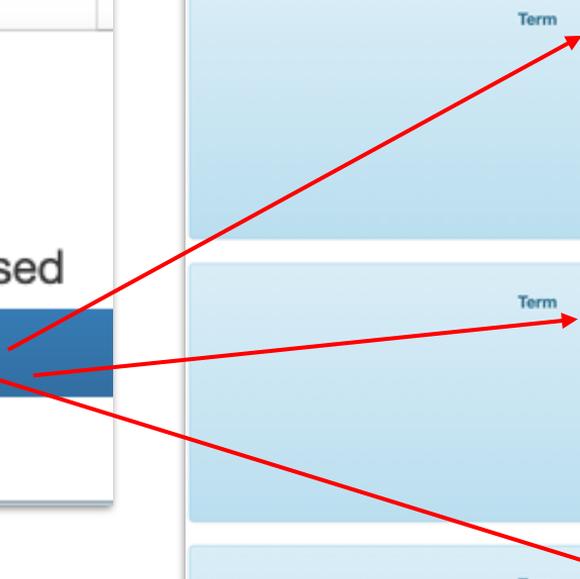
Demographics ▾

- Genders
- Nationalities
- Languages Used
- Occupations**
- Subjects

Occupations

+ Add New Occupation

Term	Activists			
Term	Curators			
Term	Artists			



Relations / Resource Relations:

1. Click the **+Add New Resource Relation** button and use the entry screens to add information for archival resources related to the person.

1. Use the **Search Resources** feature to determine whether a finding aid resource is already available in SNAC.

If finding aid resource cannot be found SNAC, either by **title**, **URL**, or other keywords, click **Create New Resource** to create a new resource.

Smith, Jaune Quick-to-See, 1940-2025

Name Entries

History ▾

Demographics ▾

Relations ▾

Corporate Description ▾

Sources

Resource Relations

 Add New Resource Relation

Search Resources

Type or paste the unique URL for the resource in the box below. If we have a cached copy of the resource, select the version you want to reference by using the radio button to the left, then click "Continue." If the resource you are looking for is not found, choose "Create New Resource."



Search Results

No results found.

OR

Create New Resource

Cancel

Continue

We want to link Smith's SNAC record to her oral history interview held at the Archives of American Art at the Smithsonian.

Search the SNAC resources cache by **URI**, **title** or **keyword** to see if a description of the finding aid already exists in SNAC.

Due to the ingest of thousands of finding aids during Research & Development, there's a good chance the finding aid is already in SNAC.

The image shows a screenshot of the Archives of American Art website. The main page displays the title "Oral history interview with Jaune Quick-to-See Smith, 2021 August 24 and 25" and provides options to download the transcript. A red arrow points from the text on the left to a "Search Resources" dialog box. In this dialog, the URL "https://www.aaa.si.edu/collections/interviews/oral-history-interview-jaune-qt" is entered into the search field. The search results section shows "No results found." and a "Create New Resource" button is highlighted in green. At the bottom of the dialog are "Cancel" and "Continue" buttons.

Resource Relations continued:

1. Add the **Resource Type** and **Title** elements. **Required**
1. Add **Date**, **Resource Link**, **Abstract**, **Extent**, and **Languages**.
1. Add the **Holding Repository**.
1. Click **Continue** to add these elements to the record.

Create Resource

Use the form below to create a new resource and then press "Continue" to continue creating a new resource relation.

Resource Type * OralHistoryResource

Title * Oral history interview with Jaune Quick-to-See Smith, 2021 August 24 and 25

Date YYYY or YYYY-YYYY

Resource Link https://www.aaa.si.edu/collections/interviews/oral-history-interview-jaune-quicktosee-smith-22089

Abstract An interview with Jaune Quick-to-See Smith conducted 2021 August 24 and 25, by Rebecca Trautmann for the Archives of American Art, at Smith's home and studio in Corrales, New Mexico.

Extent Size: 2 Items, (4 hrs., 48 min.), digital, mp4; 95 Pages, Transcript

Languages eng x Latn x 

Holding Repository Archives of American Art x

Can't Find the Holding Repository?

Resource Relations Create Resource

continued:

After clicking **Continue** to record the resource, a subsequent screen appears. Here you will add a value for **Role**:

- contributorOf*
- creatorOf*
- editorOf*
- referencedIn*

For this example, Fannie Lou Hamer is designated as *creatorOf*.

Add other **Resource Relations** as warranted.

The screenshot shows the 'Resource Relations' interface. At the top, there is a green button labeled '+ Add New Resource Relation'. Below this, a horizontal flow diagram shows a person icon representing 'Smith, Jaune Quick-to-See, 1940-2025', an arrow pointing to a document icon representing 'Oral history interview with Jaune Quick-to-See Smith, 2021 August 24 and 25', and the role 'creatorOf' in between. The main content area displays details for the resource: 'Oral history interview with Jaune Quick-to-See Smith, 2021 August 24 and 25'. It includes the title, a description of the interview, and technical details: 'OralHistoryResource: Size: 2 Items, (4 hrs., 48 min.), digital, mp4; 95 Pages, Transcript'. A URL is provided with a 'View' button. Below the resource details, the 'Role' dropdown menu is open, showing 'creatorOf' selected. A red arrow from the text on the left points to this dropdown. At the bottom, there is a 'Descriptive Note' field.

On the **Relations** tab and select **Internal CPF Relations**:

1. Click the **+Add New Constellation Relation** button and use the entry screens to add information for entities related to the person.
1. SNAC prompts you to use the **Choose Relationship search** feature to locate related entities already in SNAC.
1. Select an entity from the search results by clicking the **radio button** to the left of the heading. **Note:** There is a **View** button, so you can preview the SNAC record you're linking to.
1. When you've made your selection, click the **Create Relation** button at the bottom of the search results screen.

Choose Relationship

Use the search box below to find a Constellation. Select one by using the radio button to the left. You may view any constellation by choosing the "View" link next to the ARK

Search Results

- Framingham State College**
http://n2t.net/ark:/99166/w6mm1vuj [View](#)
- State Teachers' College at Framingham.**
http://n2t.net/ark:/99166/w61p42pb [View](#)
- Framingham State College, Henry Whittemore Library**
http://n2t.net/ark:/99166/w63k42fs [View](#)

[Cancel](#) [Create Relation](#)

Relations: Internal CPF Relations

The screenshot displays the 'Internal CPF Relations' interface. At the top, there is a green button labeled '+ Add New Constellation Relation'. Below this, a relationship is shown between two entities: 'Smith, Jaune Quick-to-See, 1940-2025' (represented by a person icon) and 'Framingham State College' (represented by a building icon). An arrow points from the person to the building, with the relationship type 'alumnusOrAlumnaOf' written below it. To the right of the relationship are three buttons: 'Cite' (green), 'Undo' (yellow), and 'Trash' (grey). Below the relationship, there is a 'Target' field showing 'Framingham State College' with a URL 'http://n2t.net/ark:/99166/w6mm1vuj'. The 'Type' field is a dropdown menu currently set to 'alumnusOrAlumnaOf'. At the bottom, there is a 'Descriptive Note' field which is currently empty.

For a complete list of the relationship types, check [Relationship Types](#) on the SNAC Portal.

1. After you **Create Relation**, SNAC returns you to the **Internal CPF Relations** screen
1. SNAC displays the two entities separated by an arrow
1. Use the relationship **Type** selector to contextualize the relationship between the two entities.
1. Smith was an alum of Framingham State College, so we add the relationship type: ***alumnusOrAlumnaOf***
1. SNAC then updates the relationship description under the arrow.
1. Optionally, editors can add a **Descriptive Note** for more information and context for the relationship.

Relations: External Related CPF

<https://id.loc.gov/authorities/names/n86014955.html>

Library of Congress Name Authority File/NACO example

1. Click the **+Add New Same-As Relation** button and use the entry screens to link to a matching entry in an external authority source.
1. Select the External Authority title (LoC/NACO) from the dropdown list.
1. Copy and paste the **URI** extension for the LoC record into the Authority ID field

Smith, Jaune Quick-to-See, 1940-2025

Name Entries History Demographics Relations Corporate Description Sources

External Related CPF

+ Add New Same-As Relation

URI	https://id.loc.gov/authorities/n86014955
External Authority	LoC/NACO Name Authority File
Authority ID	n86014955



The Library of Congress > Linked Data Service > LC Name Authority File

Smith, Jaune Quick-to-See, 1940-2025

URI(s)
- <http://id.loc.gov/authorities/names/n86014955>

Variants
- Quick-to-See-Smith, Jaune, 1940-2025
- Smith, Jaune Quick-to-See, 1940-

Identifies LC/NAF RWO
- <http://id.loc.gov/rwo/agents/n86014955>

Identifies RWO
- <https://www.wikidata.org/wiki/Q4415659>
- <https://isni.org/isni/0000000078766883>
- <https://d-nb.info/gnd/132881802>

Birth Date
1940-01-15

Death Date
2025-01-24

For more information about External Related CPFs, check the [Authority File List](#) and the [Authority ID Cheat Sheet](#) on the SNAC Portal.

Relations: External Related CPF: Wikidata

Jaune Quick-to-See Smith

From Wikipedia, the free encyclopedia

Jaune Quick-to-See Smith (January 15, 1940 – January 24, 2025) was a **Native American** visual artist and curator.^[1] She was an enrolled member of the **Confederated Salish and Kootenai Tribes**^[2] and was also of **Métis** and **Shoshone** descent.^[3] She was an educator, storyteller, art advocate, and political activist. Over the course of her five-decade long career, Smith gained a reputation for her prolific work, being featured in over 50 solo exhibitions and curating over 30 exhibitions.^[2] Her work draws from a Native worldview and comments on American Indian identity, histories of oppression, and environmental issues.

In the mid-1970s, Smith gained prominence as a painter and printmaker,^{[4][5]} and later advanced her style with collage, drawing, and **mixed media**. Her works have been widely exhibited and many are in the permanent collections of prominent art museums including the **Museum of Modern Art**, the **Whitney Museum of American Art**, the **Metropolitan Museum of Art**, **Denver Art Museum**, **Modern Art Museum of Fort Worth**, and the **Walker Art Center** as well as the **Smithsonian American Art Museum** and the **National Museum of the American Indian** in the **District of Columbia**. Her work has also been collected by **New Mexico Museum of Art (Santa Fe)**^[6] and **Art** bought her painting *I See Red: Target* (1992), which was the first painting on canvas by a Native American artist to be included in the **Smithsonian American Art Museum** collection. In 2020, Smith supported the **Native arts** community by organizing exhibitions and project collaborations, and she also

Tools move to sidebar

- General
- What links here
- Related changes
- Permanent link
- Page information
- Cite this page
- Get shortened URL
- Download QR code
- Expand all
- Edit interlanguage links
- Print/export
- Download as PDF
- Printable version
- In other projects
- Wikidata item

WIKIDATA

Item Discussion

Jaune Quick-to-See Smith (Q4415659)

URI

External Authority

Authority ID

From the Wikipedia page, select Wikidata item in the Tools dropdown on the top right of the page **OR** Go directly to [Wikidata.org](https://www.wikidata.org) and search for person on top right bar.

Sources:

Citation	Wikipedia, March 6, 2025
Found Data	<p>1 Jaune Quick-to-See Smith (January 15, 1940 – January 24, 2025) was a Native American visual artist and curator.[1] She was an enrolled member of the Confederated Salish and Kootenai Tribes[2] and was also of Métis and Shoshone descent.[3] She was an educator, storyteller, art advocate, and political activist. Over the course of her five-decade long career, Smith gained a reputation for her prolific work, being featured in over 50 solo exhibitions and curating over 30 exhibitions.[2] Her work draws from a Native worldview and comments on American Indian identity, histories of oppression, and environmental issues ...</p>
URI	https://en.wikipedia.org/wiki/Jaune_Quick-to-See_Smith
Language	eng x
Script	Latn x

Citation	Smithsonian American Art Museum website, March 6, 2025
Found Data	<p>French-Cree, Shoshone, and Salish blood, New Mexican artist Jaune Quick-to-See Smith creates paintings and drawings that reflect her upbringing in a household where art and horses were equally important. In the initial stages of her career, Smith's painted landscapes inevitably contained a "portrait" of her horse Cheyenne shown with tepees, tools, pottery, and other Indian artifacts. Eventually Smith began to incorporate collage elements into her paintings, adding bits of calico and muslin fabric and wire mesh over which she lavished paint. The result was surfaces that acquired a texture and topography reminiscent of the landscapes she was depicting. Smith is part of the new generation of Native American artists who are helping to redefine their culture's relationship to contemporary American life and its problematic past. She lives and works in Albuquerque, in close proximity to the land that inspires much of her art.</p>
URI	https://americanart.si.edu/artist/jaune-quick-see-smith-4505
Language	eng x
Script	Latn x

Add **Sources** to support the assertions you've made throughout the SNAC record.

Special cases: Linking Names of the Enslaved in SNAC

Nancy Carter Quander was an enslaved woman owned by Martha Washington at the Mount Vernon estate.

Here we can see the relationship between the enslaved person and the enslaver illustrated in SNAC.



Quander, Nancy Carter

Detailed View Revision History Sources

Biography Resources Relationships Places

Nancy Carter Quander was an enslaved woman at Mount Vernon, Virginia. She was eleven years old in 1799, when George Washington owned the plantation. She lived on River Farm with her mother, Suck...

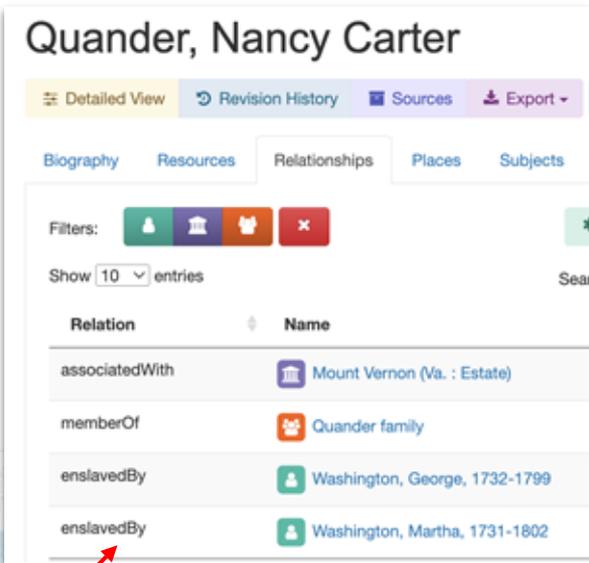


Washington, Martha, 1731-1802

Detailed View Revision History Sources Export

Biography Resources Relationships Places Subjects Occup

Martha Dandridge Custis Washington was the first First Lady of the United States. She is remembered as the nation's first lady who set an example for her future first ladies, but she was also a property owner. She is an example of strength during the Revolution. Her conf...



Quander, Nancy Carter

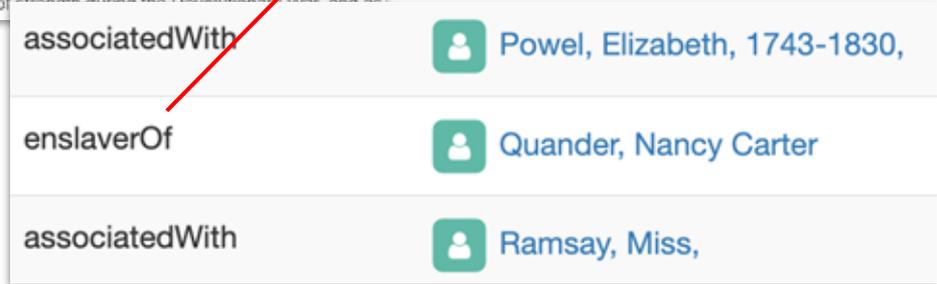
Detailed View Revision History Sources Export

Biography Resources Relationships Places Subjects

Filters: [Icons]

Show 10 entries

Relation	Name
associatedWith	Mount Vernon (Va. : Estate)
memberOf	Quander family
enslavedBy	Washington, George, 1732-1799
enslavedBy	Washington, Martha, 1731-1802



associatedWith Powel, Elizabeth, 1743-1830,

enslaverOf Quander, Nancy Carter

associatedWith Ramsay, Miss,

Family Names

Family name: Name entries

1. Set the **Entity Type** as “family”
1. Add components for:
 - FamilyName** (required)
 - FamilyType** (required)
 - Location** (optional, but often necessary)
1. **Preference** switch to **Preferred**
1. Code for **Language** and **Script**
1. Code the **Rules**
1. Continue adding **Biography**, **Places**, **Relations**, **Sources**, etc., as warranted.

Maertens (Family : Waipahu, Hawaii)
Computed Name Heading

Name Components

☰	FamilyName x ▾	Maertens	⊖
☰	FamilyType x ▾	Family	⊖
☰	Place x ▾	Waipahu, Hawaii	⊖

+ Add Component

Preference **Preferred**

Language eng x ▾ **✎**

Script Latn x ▾ **✎**

Rules

authorizedF... x ▾	rda x ▾	⊖
--------------------	---------	---

+ Add Rule



Family name components:

Date (optional)

FamilyName (required)

FamilyType (required)

NameAddition (optional)

Place (optional, but more specific)

ProminentMember (optional, but more specific)

Additional family names guidance:

[Cheat Sheet for Family names](#)

[Name Elements PDF](#)

Maertens (Family : Waipahu, Hawaii : Maertens, Anna Pohina Ester, 1895-1983)
Computed Name Heading

Undo
Trash

Name Components

☰	FamilyName x ▾	Maertens	⊖
☰	FamilyType x ▾	Family	⊖
☰	Place x ▾	Waipahu, Hawaii	⊖
☰	Prominent... x ▾	Maertens, Anna Pohina Ester, 1895-1983	⊖

+ Add Component

Preference Preferred

Language eng x ▾ ✎

Script Latn x ▾ ✎

Rules authorizedF... x ▾ rda x ▾ ⊖

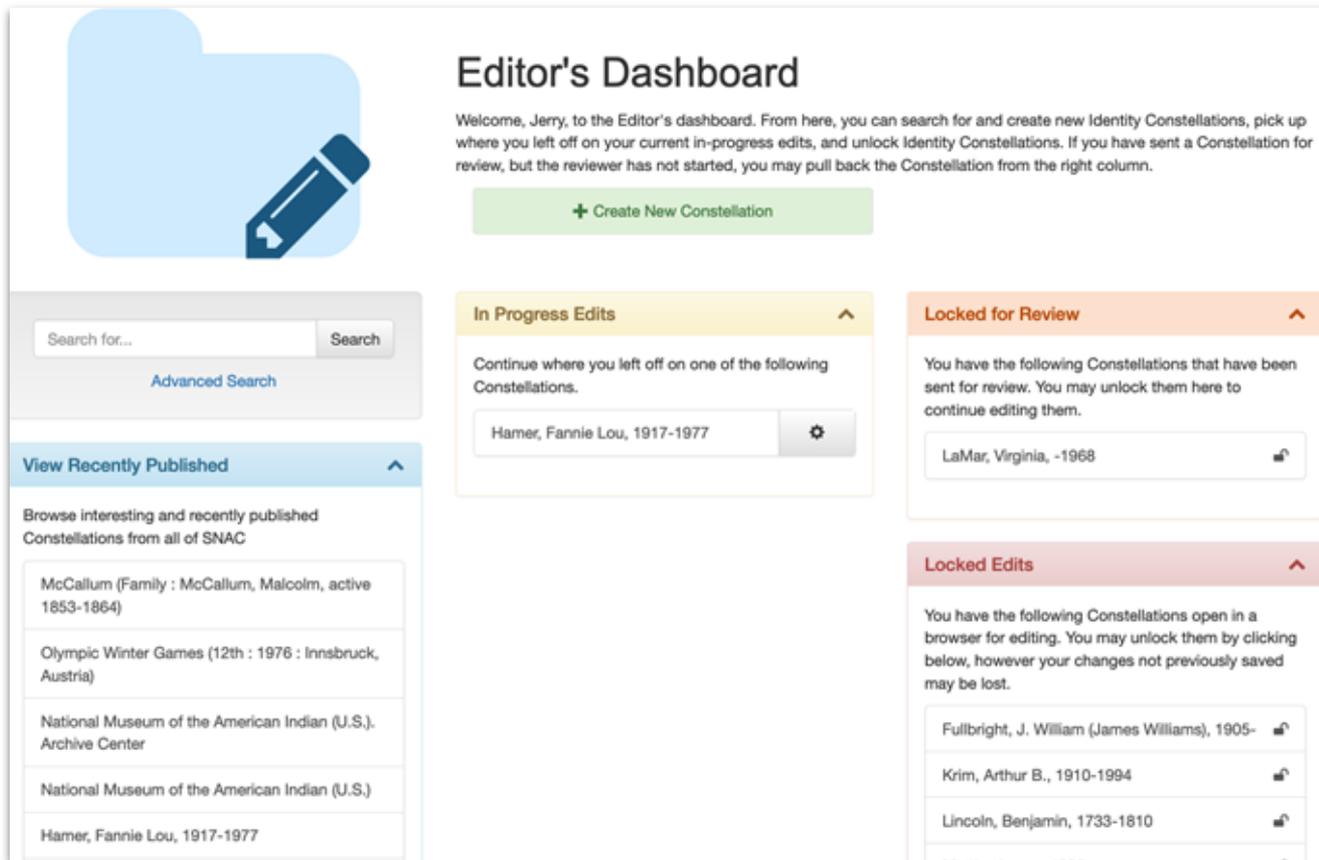
+ Add Rule

Editing SNAC Records / SNAC Dashboards

Editing SNAC records ...

After review and publication, you can make edits to the record as you feel necessary.

1. Return to the **SNAC Dashboard**. This can be done during a current session, or after you've left the system and later started a new session.
1. The SNAC Dashboard organizes your most recent work: **View Recently Published**, **In Progress Edits**, and **Locked Edits**.
1. You can start editing work from any of these points.



The screenshot displays the 'Editor's Dashboard' for a user named Jerry. At the top left is a blue folder icon with a pencil. Below it is a search bar with the text 'Search for...' and a 'Search' button, with a link to 'Advanced Search' underneath. A section titled 'View Recently Published' contains a list of records: 'McCallum (Family : McCallum, Malcolm, active 1853-1864)', 'Olympic Winter Games (12th : 1976 : Innsbruck, Austria)', 'National Museum of the American Indian (U.S.), Archive Center', 'National Museum of the American Indian (U.S.)', and 'Hamer, Fannie Lou, 1917-1977'. The main area is titled 'Editor's Dashboard' and includes a welcome message and a '+ Create New Constellation' button. Below this are three panels: 'In Progress Edits' showing 'Hamer, Fannie Lou, 1917-1977' with a settings gear; 'Locked for Review' showing 'LaMar, Virginia, -1968'; and 'Locked Edits' showing 'Fullbright, J. William (James Williams), 1905-', 'Krim, Arthur B., 1910-1994', and 'Lincoln, Benjamin, 1733-1810'.

Editor's Dashboard

Welcome, Jerry, to the Editor's dashboard. From here, you can search for and create new Identity Constellations, pick up where you left off on your current in-progress edits, and unlock Identity Constellations. If you have sent a Constellation for review, but the reviewer has not started, you may pull back the Constellation from the right column.

[+ Create New Constellation](#)

Search for... [Advanced Search](#)

View Recently Published

Browse interesting and recently published Constellations from all of SNAC

- McCallum (Family : McCallum, Malcolm, active 1853-1864)
- Olympic Winter Games (12th : 1976 : Innsbruck, Austria)
- National Museum of the American Indian (U.S.), Archive Center
- National Museum of the American Indian (U.S.)
- Hamer, Fannie Lou, 1917-1977

In Progress Edits

Continue where you left off on one of the following Constellations.

- Hamer, Fannie Lou, 1917-1977

Locked for Review

You have the following Constellations that have been sent for review. You may unlock them here to continue editing them.

- LaMar, Virginia, -1968

Locked Edits

You have the following Constellations open in a browser for editing. You may unlock them by clicking below, however your changes not previously saved may be lost.

- Fullbright, J. William (James Williams), 1905-
- Krim, Arthur B., 1910-1994
- Lincoln, Benjamin, 1733-1810

Use the **Parsing** function to speed editing of person names already in SNAC ...

Click the blue **Parse** button to separate person name components. Then continue adding/adjusting the remaining elements for the name heading by coding for **Preference**, **Language**, **Script** and **Rules**.

Please note that the name parser works the same for variant name entries.

There is no parsing feature for corporate body names or for family names.

The screenshot shows a user interface for editing a name heading. At the top, the name "Anderson, Abraham Archibald, 1847-1940" is displayed in a light blue header, with the text "Computed Name Heading" below it. Below this is a section titled "Name Components" which contains a list of components. The first component is "Name" with a close button (x) and a minus sign (-). Below the list are two buttons: a green "Add Component" button and a blue "Parse" button. A red arrow points from the text "Click the blue Parse button" in the left column to the "Parse" button. Below the "Name Components" section are four settings: "Preference" with a "Preferred" button, "Language" with a "Select" dropdown and an edit icon, "Script" with a "Select" dropdown and an edit icon, and "Rules" with a green "Add Rule" button.

Editing Reminders

Name Entities:

- Code for Language & Script
- Code for Rules ... “rda”

Resources:

- At least one resource is required
- Code the Role ... creatorOf, referencedIn, etc.

Internal CPFs:

- Code for Relationship type

External CPFs:

- Check Wikidata, LCNAF of Congress, VIAF, Findagrave, etc.

Sources:

- At least one source is required
- Follow examples from SNACSchool

If you need more help and advice, check out the cheat sheets on the SNAC Portal:

[Editorial Guide for Indigenous Entity Descriptions](#)

[SNAC Editing Cheat Sheet - Persons](#)

[SNAC Editing Cheat Sheet - Corporate Bodies](#)

[SNAC Editing Cheat Sheet - Families](#)

[Name Elements PDF](#)

Yellowtail, Thomas, 1903-1993 Variant names Hide F

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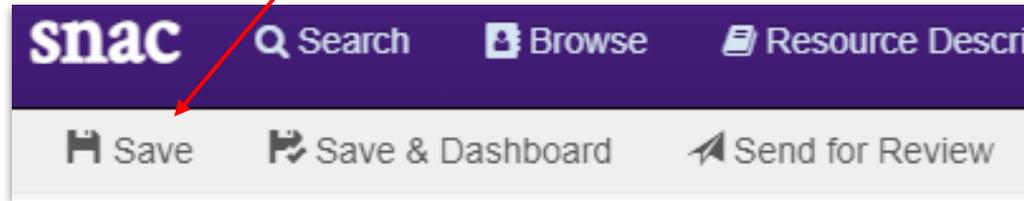
[Biography](#) [Resources](#) [Relationships](#) [Places](#) [Subjects](#) [Occupations](#) [Activities](#)

Thomas Yellowtail (born March 7, 1903, Crow Indian Reservation, Montana - died November 24, 1993), Medicine Man and Sun Dance chief of the Crow tribe for over thirty years prior to his death. Thomas Yellowtail's adult life was dedicated to the adherence to, and preservation of, the Sun Dance religion.



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