

December 2017 Update

News from the Operations Committee

Cooperative Members Web Portal (<http://portal.snaccooperative.org/>)

A gentle reminder to Working Group Chairs to update your group page as needed.

New SNAC Software Engineer

Hiring of the new SNAC software engineer is in progress. The team hopes to have the position filled by December 11.

Cooperative Director and Deputy Director Working Group Involvement

Daniel Pitti and Ivey Glendon will attempt to participate in an ex officio manner in all Working Groups, including being regularly present at Working Group meetings.

General Updates from Working Groups

Communications

Cooperative Members Web Portal

The Communications Group is working on a schedule with soft deadlines for transferring existing documents from dispersed group storage locations (such as Google Drive and Dropbox) into the portal. Relatedly, Daniel Pitti and Ivey Glendon are overseeing the transfer of contextual information from the former SNAC website. The Communications group is also creating a one-page document containing portal FAQs and helpful tips on using the site, including policies related to content maintenance.

An initial draft of a template for SNAC-related presentations is in progress and, when complete, will be sent to the Operations Committee for review. The draft will cover general talking points and will include a few basic slides for inclusion in presentations. The final template will be available via the portal.

Finally, the Communications Group is compiling information about the Cooperative that would be useful to new members such as descriptions of the working groups, contact information for the Chairs of working groups, information about the Cooperative Members Portal, and how to

sign up for SNACSchool. After the draft is completed, it will be sent to the Cooperative at large for review and feedback.

Standards and Editorial Policy

The Standards and Editorial Policy Group had their first virtual meeting on November 14.

The following policies are under final review:

- Editorial Workflow
- SNAC (SCM) metadata criteria

The following policies are being researched, discussed, and drafted:

- Creating data dictionary
- Demographic policy
- Relationships vocabulary
- LCNAF name verification
- How to handle sub-divided topic headings and occupations

SNAC School

The SNACSchool Working Group delivered another full SNAC training program on November 15th. The class of twenty-four students included representatives from Brigham Young University, University of Oregon, Smithsonian's National Museum of the American Indian, Smithsonian Archives, the Jane Addams Papers project, Princeton University, Getty Research Institute, the Southern Historical Collection at UNC-Chapel Hill, and the National Centre for Biological Sciences in Bangalore, India. It was our first "all-remote" experience, and we are happy to announce that we had no connection problems using GoToMeeting. Thanks to trainers/presenters Dina Herbert and Glen Wiley for their support during the event!

Our next SNACSchool event will be a "Getty Research Institute-only" event. It will be held over the span of two business days, with a shift in hours, to adjust for the time difference between the coasts.

Our next general attendance SNACSchool training will be January 24th.

Technical Infrastructure

The tech group is reviewing details for SNAC-ArchivesSpace agents (Software Requirements Specification for ArchivesSpace Agents Expansion Version 0.3) for the planned integration between SNAC and ArchivesSpace. Broadly, we are interested in how data and relationships will be transmitted between the two systems (related agents, related resources, vocab terms/types, primary id source value, suppressed/ confidential data). We met to discuss as a group, and have a call scheduled with ArchivesSpace on Dec 11. We are also gathering materials to review EAC-CPF contributions. More information will be available as the group makes progress in the coming months.

Requests for Feedback

SNACSchool

If you would like to join our next SNACSchool experience (all remote) it will be Wednesday, Jan. 24 (more details forthcoming). We have spots still open but space is limited to 20 students. To sign up please email Dina Herbert - Dina.herbert@nara.gov.

Other Announcements

Social Media

If you aren't already, please have your institution follow SNAC on twitter @snaccooperative. If you're on twitter please follow us too! If you have suggestions or ideas contact Dina (dina.herbert@nara.gov). This winter (January/February) I'm hoping to do a coordinated campaign about space exploration & SNAC records (long nights are good for staring up at the stars!)

SNAC Outreach/Presentations

November

- Project update for Library Science students at Catholic University's "Concept to Cooperative." Washington, DC. November 16. Presenter: Jerry Simmons.
- Project update for the American Jewish Libraries conference at American Jewish Archives/Hebrew Union College. Cincinnati, OH. November 5 & 6. Presenter: Dina Herbert.
- "Social Networks and Archival Context Cooperative: Representing the Global Social-document Network." International Council on Archives - Association of Latino Archivists

joint annual conference, Mexico City, Mexico. November 29. Presenters: Daniel Pitti, Kelly Spring, and Jimmy Zavala.

- From this event, the National Archives of Brazil, the iSchool at the Renmin University of China, and a repository out of Vancouver, Canada expressed interest in the project.