# SNAC September 2018 Newsletter

This edition of the newsletter is dedicated to a recap of the SNAC Cooperative in-person meeting held on August 13 and 14 in Washington, DC.

## News from the Operations Committee

August was a very busy month for SNAC and we extend our sincere thanks to those who participated in the Cooperative in-person meeting in Washington, DC. If you weren't able to make it, you can see the program agenda at the following link: <u>https://docs.google.com/document/d/1ZZhF540KMMIijvsBXkrdnzZe-azsFoiago\_wrGuQEUY/edit</u>

Working group briefs are provided below. The program reviewed strategic planning for the working groups, preliminary results from the Member survey, and the Business Team update. The SNAC Administration team is planning another opportunity for Cooperative members to connect by virtual meeting later in the fall.

## **General Updates**

### **Communications:**

The Communications Working Group debuted the SNAC presentation slide deck available to all members. It is located in the group's Google Drive folder at Outreach Opportunities and Resources\Slide Decks\SNAC\_basic-slides\_2018-07-09. (https://docs.google.com/presentation/d/1a8GoRtlpAzeuvOMXTcOlqVZLTMtxQEmf-C7FPGy7vEg/edit#slide=id.g3bd94df0ac\_0\_32)

Key accomplishments during the meeting include:

- Developed a way to accommodate any future SNAC-related blogs as a guest post on the UVA library or UVA Special Collections blog and/or NARA blog.
- Completed text for the SNAC website About page. Now awaiting final approval by the Operations Committee. <u>https://docs.google.com/document/d/1DtKFZzYPmafPoqoa4M1cyWQcnkrdhXiFb96</u> <u>NebupkLo/edit</u>
- Began a list of FAQs for the SNAC website.
- Decided on a proposed web page specifically for the SNAC Cooperative Ethos (<u>https://docs.google.com/document/d/1Maz9P0L0PyXyI1xMGWWavN0497BSIpzIHJ</u> acJOPusQc/edit) and determined multiple places to link to the page.
- Created wireframe mockups of proposed Home and About SNAC web page design changes.

• Discussed future enhancements to the current SNAC Cooperative Newsletter including the ability to add images and track user analytics.

### **SNACSchool:**

The Working Group enjoyed two days of face-to-face teamwork and pushed through a great number of action item assignments in order to set the pace and tone for the fall months. Jerry and Dina wish to thank all of our SNACSchool team members for two days of dedicated and productive work!

### **Standards and Editorial Policy:**

During the Cooperative meeting, the Standards and Editorial Policy group worked on the following:

- Editorial Practice Policy draft (jointly with SNACSchool)
- Minimum record requirements draft
- Data Dictionary draft (jointly with Technology Infrastructure)
- Demographics discussion

#### **Technology Infrastructure:**

At the in-person meeting, the group outlined draft goals for the upcoming year. During the next Technology Infrastructure call these goals will be discussed and fleshed out. Look for more details as work progresses.

#### **SNAC Developer Update:**

- Link to Tech Update Slides
- <u>View Page Redesign</u>
- Beta Testing Page
- SNAC-Dev

• Join Snac Cooperative Slack Channel