SNACSchool 4.0
Searching in SNAC

Updated February 2022
Basic searching starts from the "Search for" box on either Dashboard.

Please note the link to **Advanced Search** immediately below the "Search for" box. This moves you to a separate searching screen where you can develop more complex search strategies.
Search Strategies: Keyword Searching

SNAC allows for keyword searching with any order of elements. For example: Harper Lee or Lee Harper.
Basic searching from the SNAC Editor’s Dashboard: Corporate body name
Basic searching from the SNAC Dashboard:

A single-click of a heading will retrieve and open the SNAC record.
Advanced searching from the SNAC Dashboard:

Click on **Advanced Search**

From the Advanced Search screen, select a specific search criteria … **Person**, **Corporate Body**, or **Family**.
Use the On/Off switches to discover more advanced search commands. SNAC will default to “Off”.

The following commands may be used for advanced searching:

- Prefix search. Ex: Wash* will match anything starting with Wash including Washington.
- Search must include the following term (AND operation). Ex: Washington +George will find George Washingtons.
- Search may include either of the terms (OR operation). Ex: Washington |George will find either Georges OR Washingtons.
- " " Wrap a phrase with quotes to search the exact phrase.
- () Add preferred clauses with parentheses. Ex: (Washington + George) | (Jefferson + Thomas) will find either George Washingtons or Thomas Jeffersons, but not George Jeffersons.
- Search must not include the connected term. Ex: Washington -George will find Washingtons not named George.
- ~N Edit distance search. Finds names similar to the one typed. A larger number N will produce “fuzzier” results. Ex: Wash~1 will find Wash, Hash, Wast, Mash, etc.
Advanced searching from the SNAC Dashboard: Example

Here’s an example of exact phrase searching using quote marks to find the exact phrase of “Baffin Island” in headings.

Clicking a search result will take you to that record.

N.B.: At this time, exact phrase searching only pulls from headings in SNAC identity constellations.
Advanced searching from the SNAC Dashboard: Biographies

Notice the difference in results when we search “Baffin Island” in Biographies versus just advanced search: 59 results versus just 2.
Advanced searching from the SNAC Dashboard: Faceted Search

The following commands may be used for advanced searching:

- Prefix search: Ex. Wash* will match anything starting with Wash including Washington.
- Search must include the following term (AND operation): Ex. Washington +George will find George Washingtons.
- Search may include either of the terms (OR operation): Ex. Washington |George will find either Georges OR Washingtons.
- Wrapping a phrase with quotes to search the exact phrase.
- () Add preferred clauses with parentheses: Ex. (Washington +George) | (Jefferson + Thomas) will find either George Washingtons or Thomas Jeffersons, but not George Jeffersons.
- Search must not include
- N Edit distance search.

Use the following boxes to narrow down your search:

Subjects

Occupations

Functions

Use the search bar to enter your keywords.
Advanced searching from the SNAC Dashboard: Faceted Search

Searching with all advanced options allows you to really find what you want. Searching for those with occupations “explorers” and “Baffin Island” will bring you 5 results: more than 2 in “Baffin Island” and fewer than 59 in biographies.

You can also refine the search further with “Refine Results”
Corporate Body Searching

Using the Advanced Search we can search for corporate bodies as well.
Corporate Body Searching

Search

Library of Congress
The Library of Congress was established by an act of Congress in 1800 when President John Adams signed a bill providing for the transfer of the seat of government from Philadelphia to the new capital city of Washington. The legislation described a reference library for Congress only, containing "such books as may be necessary for the use of Congress - and for putting up a suitable apartment for containing them in..." The original library was housed in the Washington, DC until August 1814,....

Library of Congress. Manuscript Division.
No biographical history available for this identity.

Library of Congress. Law Library
No biographical history available for this identity.

No biographical history available for this identity.

Library of Congress. Copyright Office
No biographical history available for this identity.

Mansuri Collection (Library of Congress)
No biographical history available for this identity.

Library of Congress. McKim Fund
No biographical history available for this identity.

Japanese Rare Book Collection (Library of Congress)
No biographical history available for this identity.

And more...
For this search, we want to find the **North Carolina State University. Department of Chemical Engineering.** Using Advanced Search we put in **North Carolina State University + Chemical Engineering**
Browse search starts with a click from the top menu bar.

Once at the Browse search screen, select an entity type, then enter the heading in order ... last name, first name, etc. In this example, the Entity Type is person and the search strategy is “Henry VIII”.

[Image of the Browse search screen with the option to select different entity types such as Person, Corporate Body, and Family. The search results include various entries for Henry VIII, showing the number of resources and relations.]
Browse search results will display: **Resource** link totals and **Internal CPF Relation** link totals. These are helpful clues when searching for the fuller, “master” record for an entity.

All others appear to be duplicates or near duplicates.
<table>
<thead>
<tr>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Henry VII, Holy Roman Emperor, 1269?-1313</td>
</tr>
<tr>
<td>Henry VIII, King of England, 1491-1547</td>
</tr>
<tr>
<td>Henry VIII, king of England; Ralph Sadler; John Scot of Scotstarvit</td>
</tr>
</tbody>
</table>

Click on the heading to display the record.

**Henry VIII, King of England, 1491-1547**

Thomas Grey, 2nd Marquess of Dorset, stood high among Henry VIII's friends, courtiers, and jousting companions. For part of the 1520s, however, he was in some disfavor, partly due to a long-standing rivalry with the Hastings family for preeminence in the Midlands and partly due to his having insulted the King of France. This exchange of lands with the Crown; giving Dorset two manors in Hastings territory, was not uncommon within the Tudor peerage, but may be a sign of his return to royal favor.

From the description of An indenture of a covenant of assurance for the grant under a Privy Seal by Henry VIII to Thomas Grey, 2nd Marquess of Dorset and Margaret his wife of the manors of Loughborough and Shepshed, Leicestershire, in exchange for a grant to the King by the Marquess of the manors of Grafton and Herwell in Northamptonshire. Signed by the King, by Cardinal and Archbishop of York Thomas Wolsey and by Sir Thomas More, June 29, 1527. (Huntington Library, Art Collections & Botanical Gardens). WorldCat record id: 776865700

**Henry VIII, King of England, 1509-1547**

Sir Andrew Windsor, 1467-1543, keeper of Henry VIII's wardrobe and other properties of the King.
### Browse search - Filtering by Entity Type - Corporate Body

<table>
<thead>
<tr>
<th>Name Entry</th>
<th>Entity Type</th>
<th>Resources</th>
<th>Relations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Columbia University</td>
<td>corporateBody</td>
<td>1350</td>
<td>1053</td>
</tr>
<tr>
<td>Columbia University, 1754-</td>
<td>corporateBody</td>
<td>107</td>
<td>1</td>
</tr>
<tr>
<td>Columbia University, 1959</td>
<td>corporateBody</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Columbia University, Academic Freedom Committee.</td>
<td>corporateBody</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>Columbia University Administration.</td>
<td>corporateBody</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Columbia University Admissions Officers Project</td>
<td>corporateBody</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Columbia University Advisory Board on the Pulitzer Prizes</td>
<td>corporateBody</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Columbia University, Alumni Association (Tel Aviv, Israel)</td>
<td>corporateBody</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Columbia University Conference of Seventh-day Adventists, Publishing Dept.</td>
<td>corporateBody</td>
<td>1</td>
<td>1</td>
</tr>
</tbody>
</table>

- "Corporate Body" selected.
...And more results, many of which are for individuals departments (Pharmacy, Medical School, University Archives, etc.). Notice entries follow RDA rules with Name & Subdivision name(s). If they don’t go ahead and edit!

<table>
<thead>
<tr>
<th>Name</th>
<th>Type</th>
<th>Value1</th>
<th>Value2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Columbia University. College of Pharmaceutical Sciences.</td>
<td>corporateBody</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Columbia University. College of Pharmacy</td>
<td>corporateBody</td>
<td>4</td>
<td>10</td>
</tr>
<tr>
<td>Columbia University. College of Physicians and Surgeons</td>
<td>corporateBody</td>
<td>80</td>
<td>32</td>
</tr>
<tr>
<td>Columbia University. College of Physicians and Surgeons. Class of 1890</td>
<td>corporateBody</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Columbia University. College of Physicians and Surgeons. Dept. of Pathology</td>
<td>corporateBody</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Columbia University College of Physicians and Surgeons - Students</td>
<td>corporateBody</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Columbia University. Columbia Theater Associates.</td>
<td>corporateBody</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Columbia University. Columbia Theater Associates.</td>
<td>corporateBody</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Columbia University. Columbia Theatre Associates.</td>
<td>corporateBody</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Columbia University. Columbia University Archives.</td>
<td>corporateBody</td>
<td>2</td>
<td>6</td>
</tr>
</tbody>
</table>