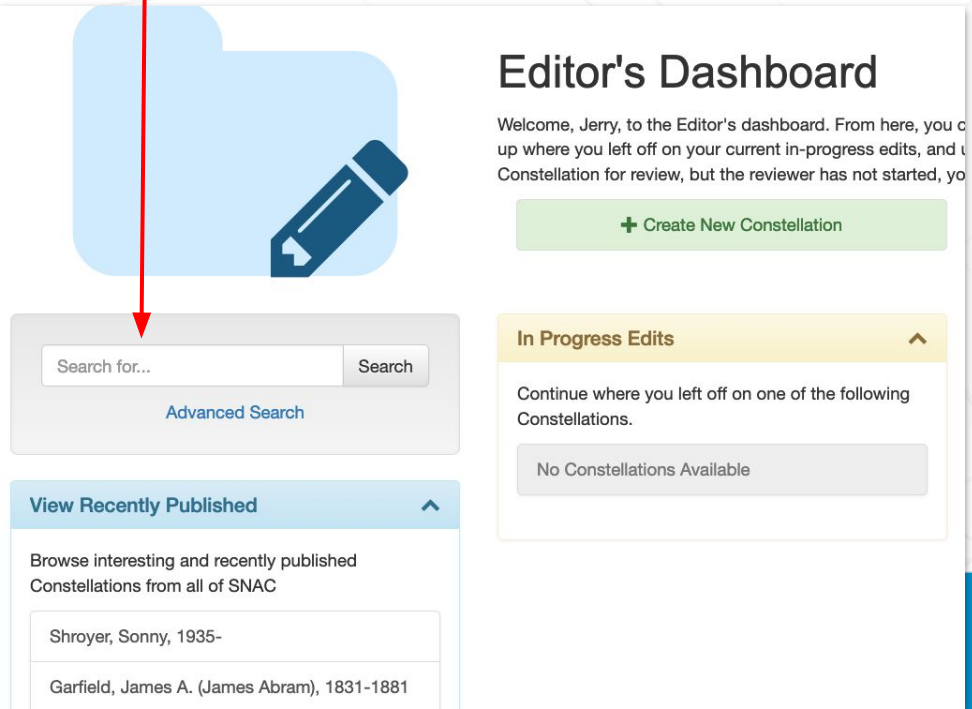
SNACSchool 4.0

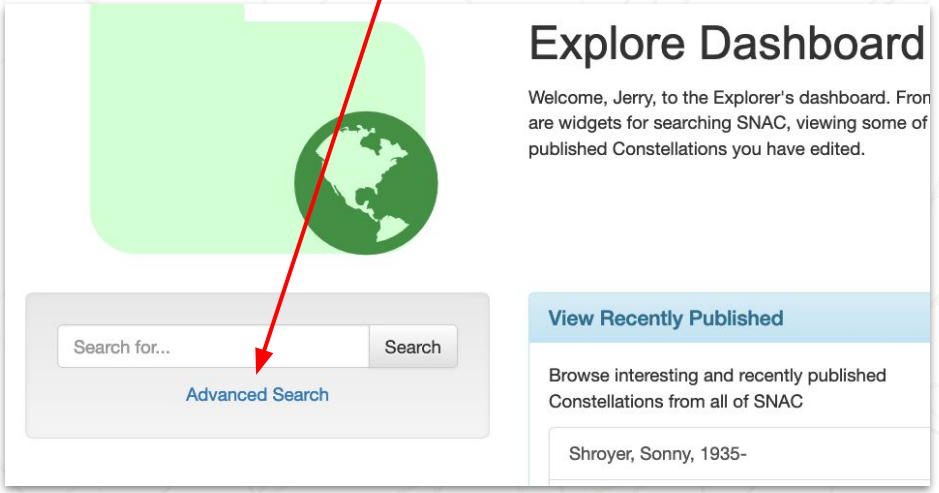
Searching in SNAC

Updated February 2022

Basic searching starts from the “**Search for”** box on either Dashboard.

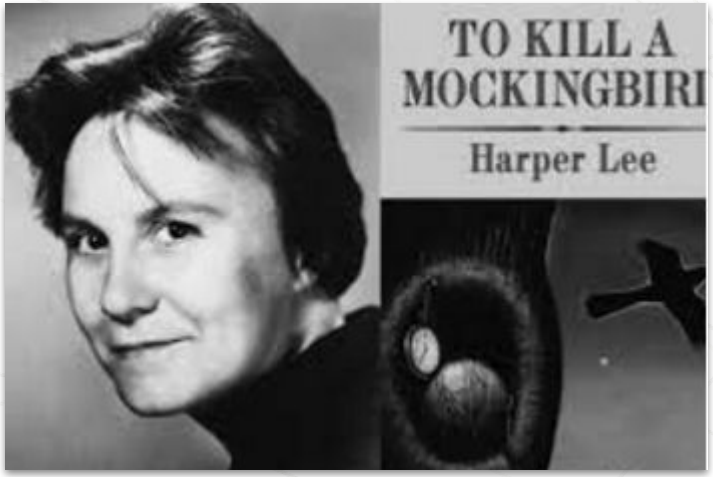
Please note the link to ***Advanced Search*** immediately below the “**Search for”** box. This moves you to a separate searching screen where you can developed more complex search strategies.

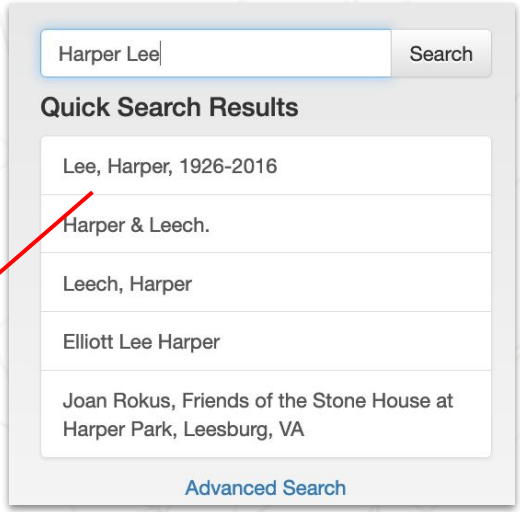


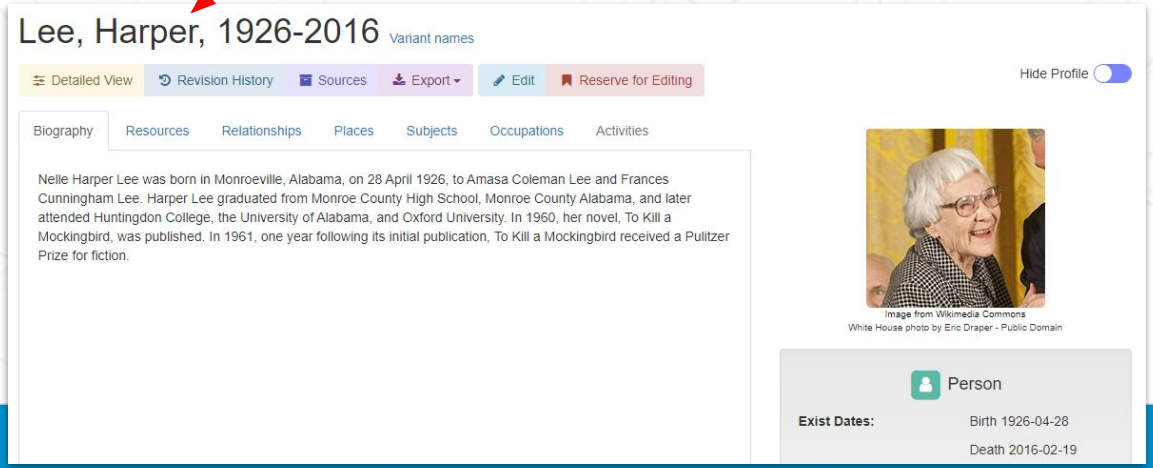


Search Strategies: Keyword Searching

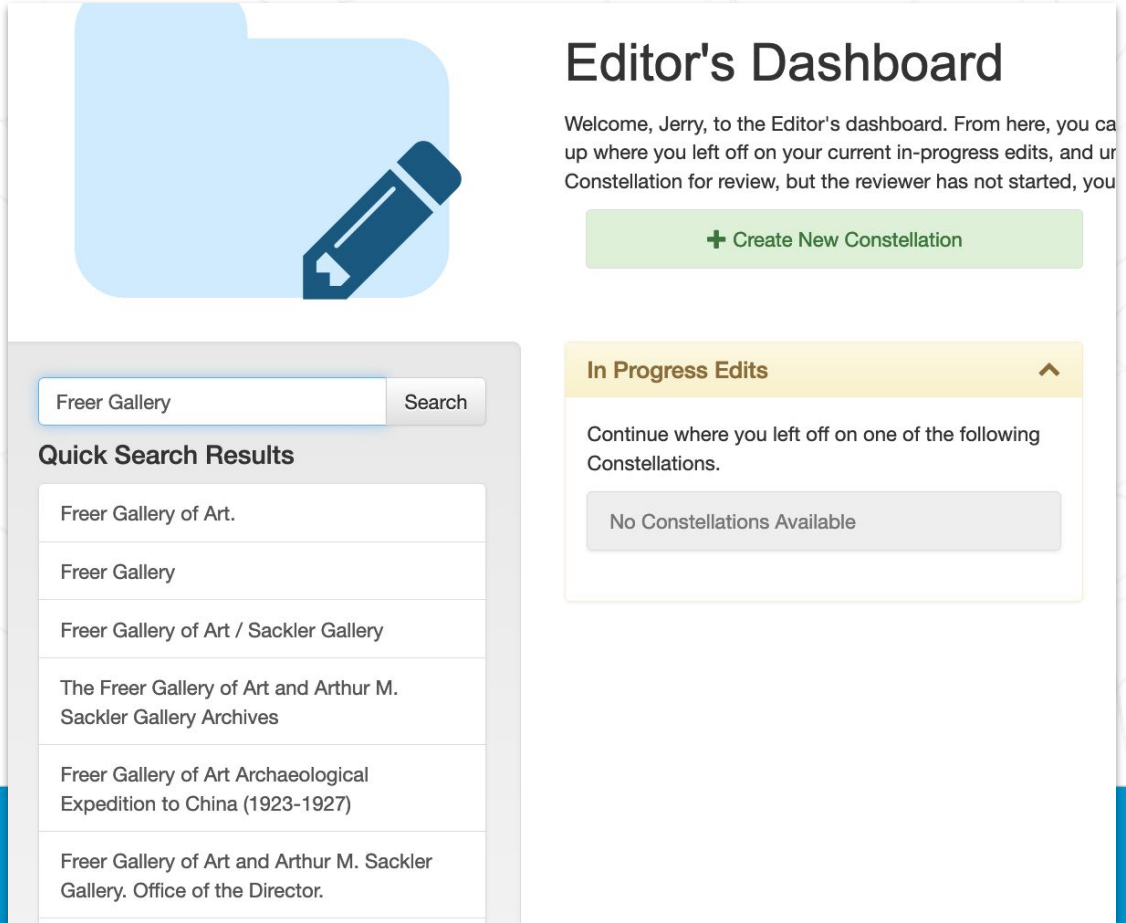
SNAC allows for keyword searching with any order of elements. For example: Harper Lee or Lee Harper.



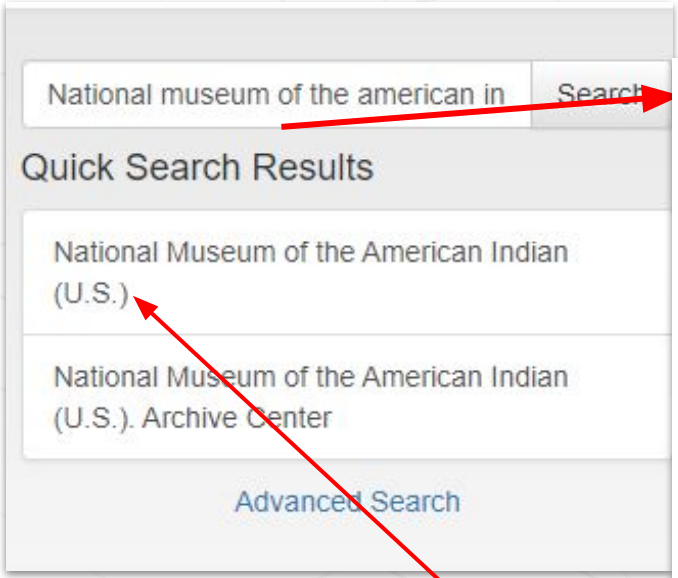


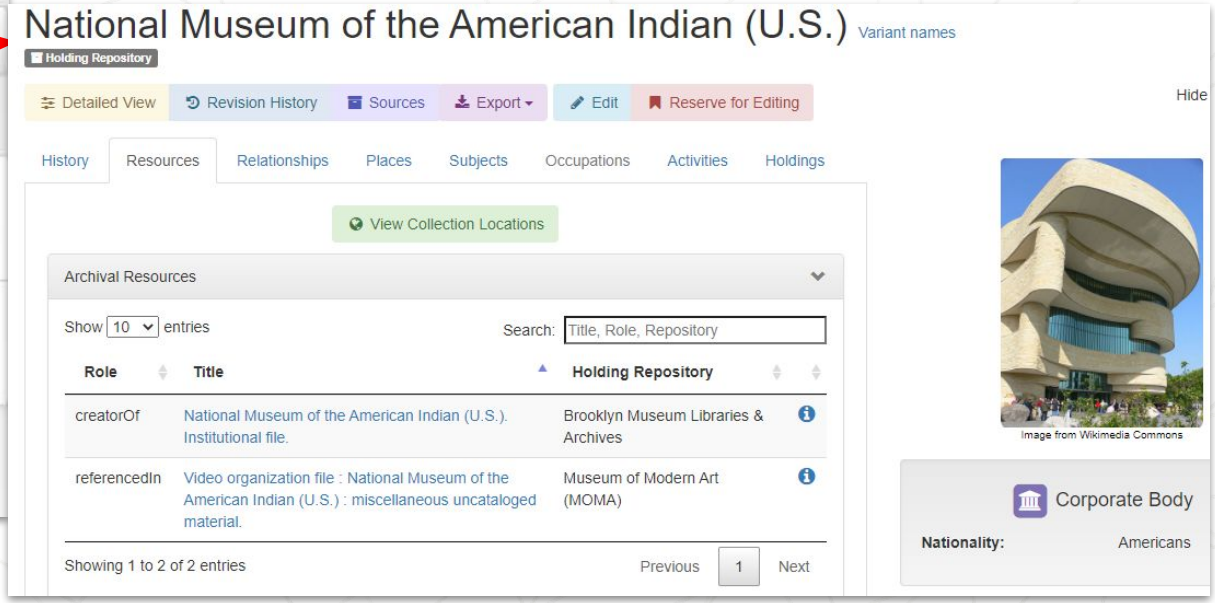


Basic searching from the SNAC Editor's Dashboard: Corporate body name



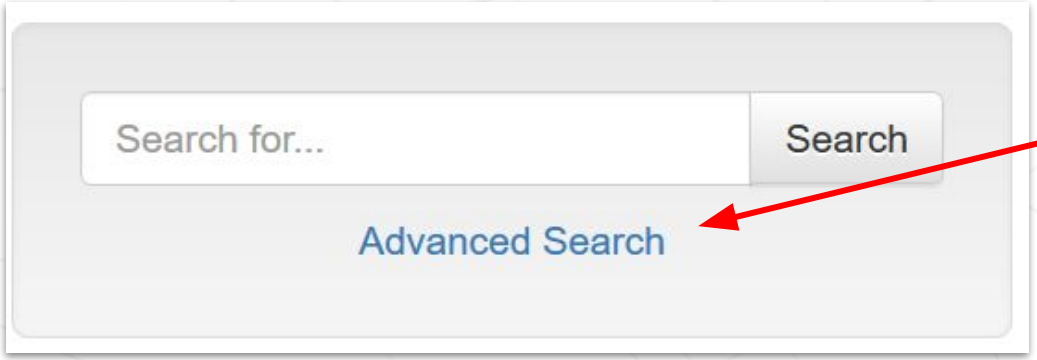
Basic searching from the SNAC Dashboard:





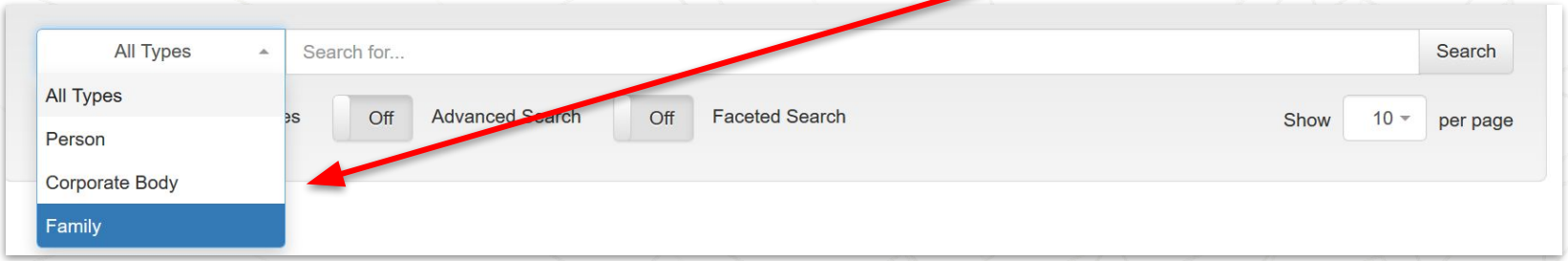
A single-click of a heading will retrieve and open the SNAC record.

Advanced searching from the SNAC Dashboard:

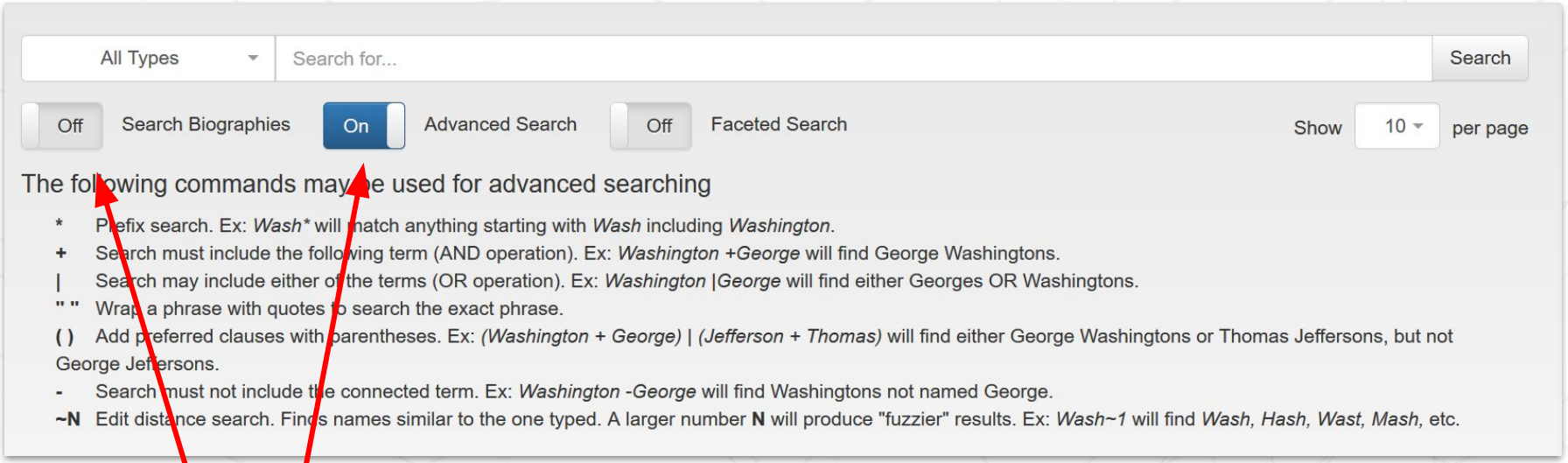


Click on **Advanced Search**

From the Advanced Search screen, select a specific search criteria … **Person**, **Corporate Body**, or **Family**.

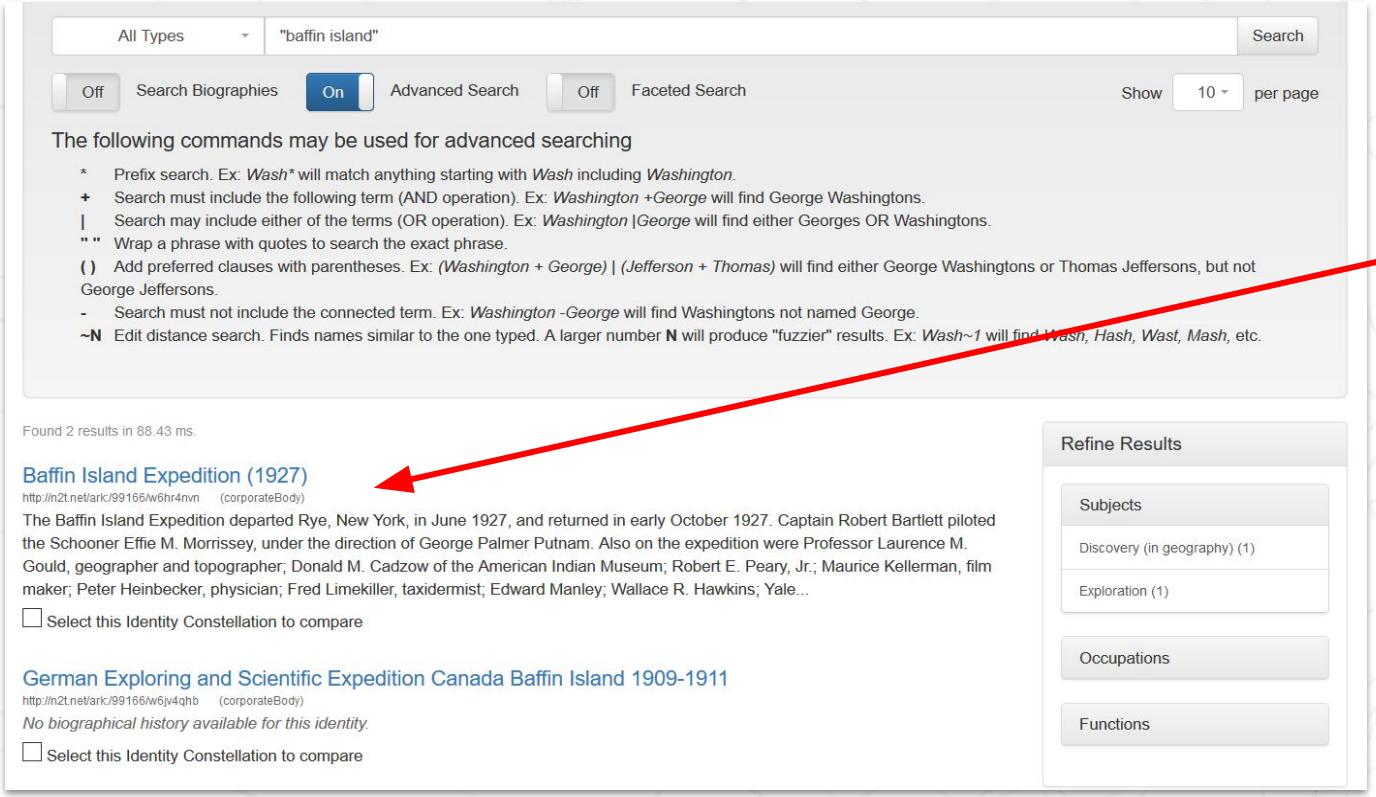


Advanced searching from the SNAC Dashboard: On / Off



Use the On/Off switches to discover more advanced search commands. SNAC will default to “Off”.

Advanced searching from the SNAC Dashboard: Example

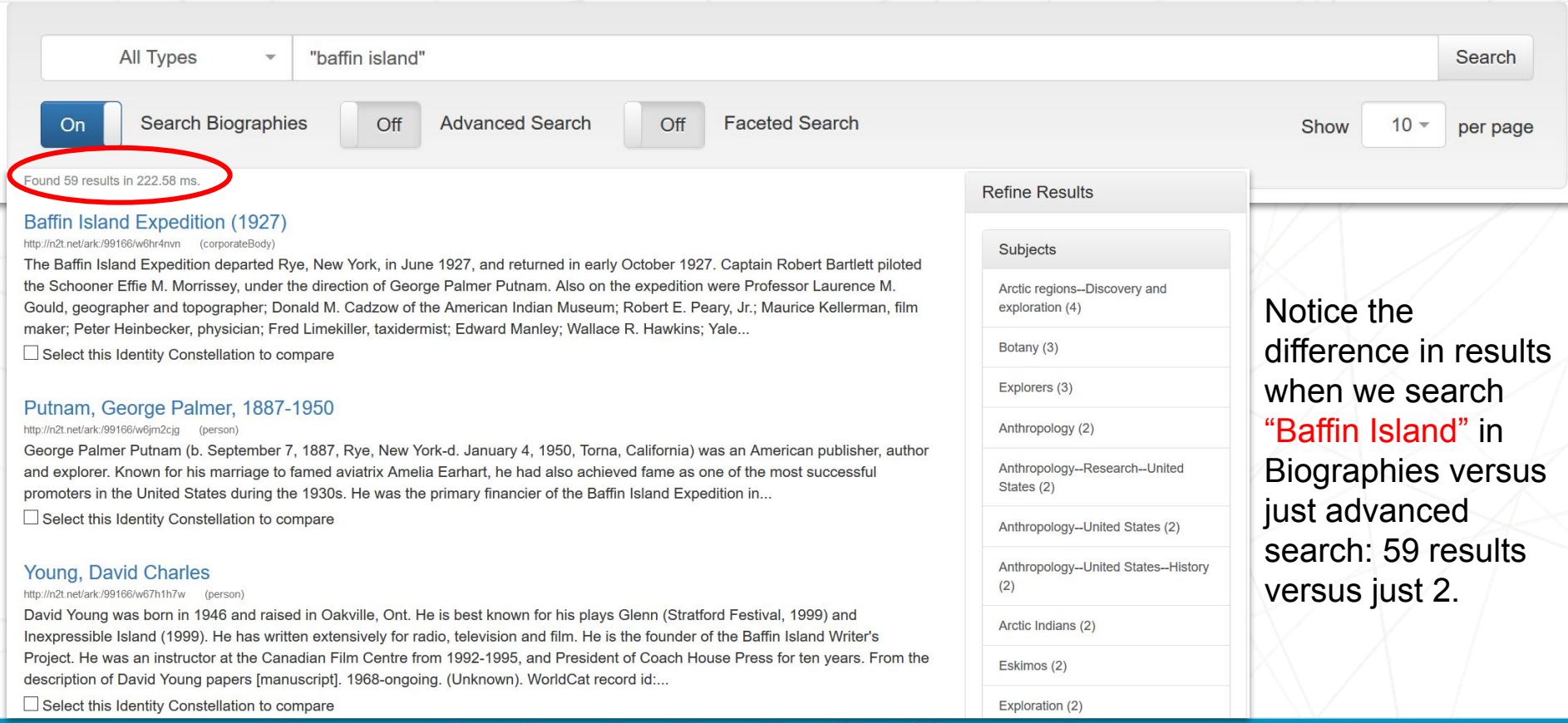


Here's an example of exact phrase searching using quote marks to find the exact phrase of "Baffin Island" in headings.

Clicking a search result will take you to that record.

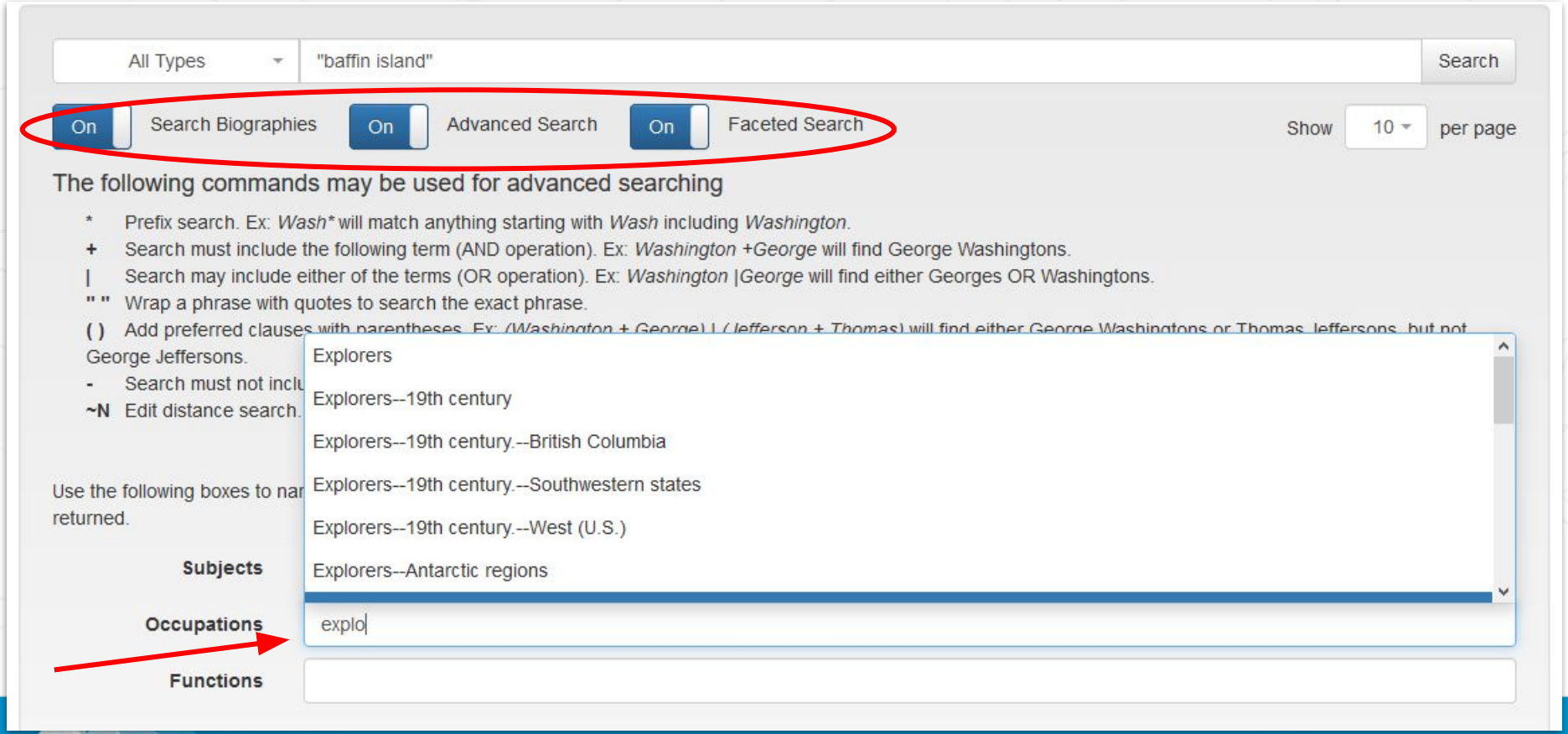
N.B.: At this time, exact phrase searching only pulls from **headings** in SNAC identity constellations.

Advanced searching from the SNAC Dashboard: Biographies

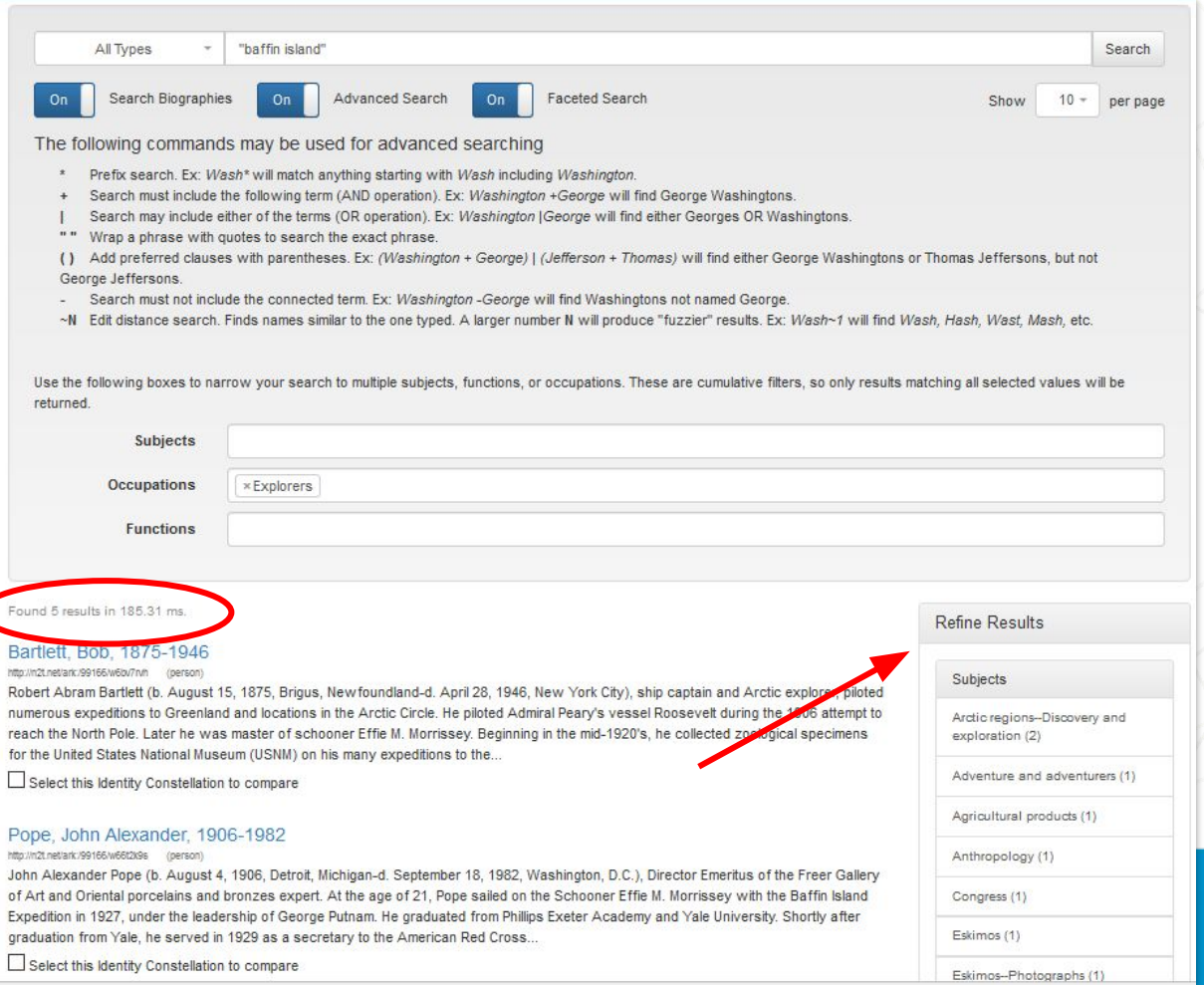


Notice the difference in results when we search "Baffin Island" in Biographies versus just advanced search: 59 results versus just 2.

Advanced searching from the SNAC Dashboard: Faceted Search



Advanced searching from the SNAC Dashboard: Faceted Search

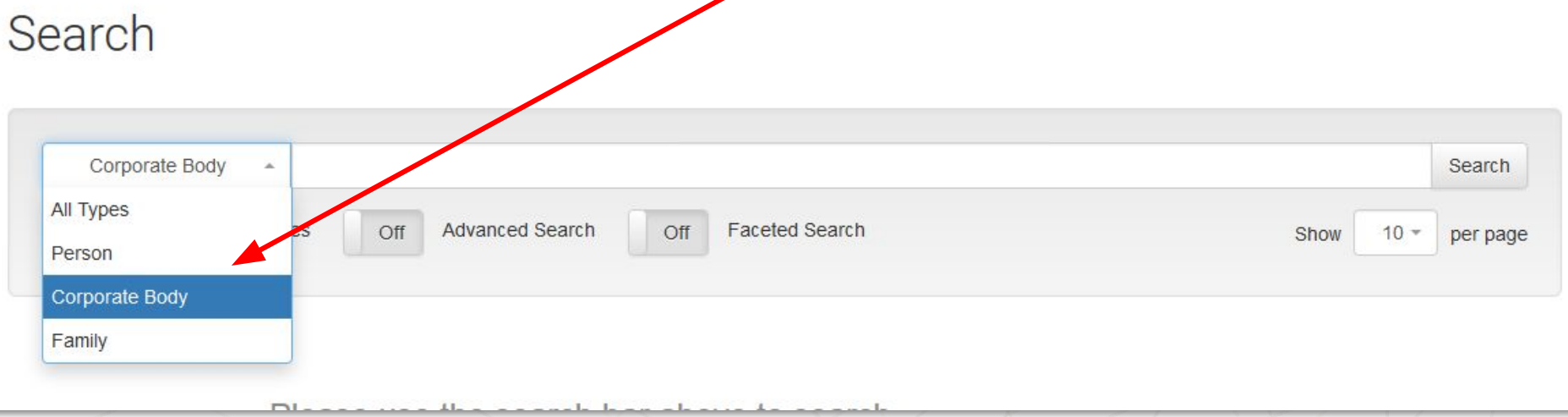


Searching with all advanced options allows you to really find what you want. Searching for those with occupations “explorers” and “Baffin Island” will bring you 5 results: more than 2 in “Baffin Island” and fewer than 59 in biographies.

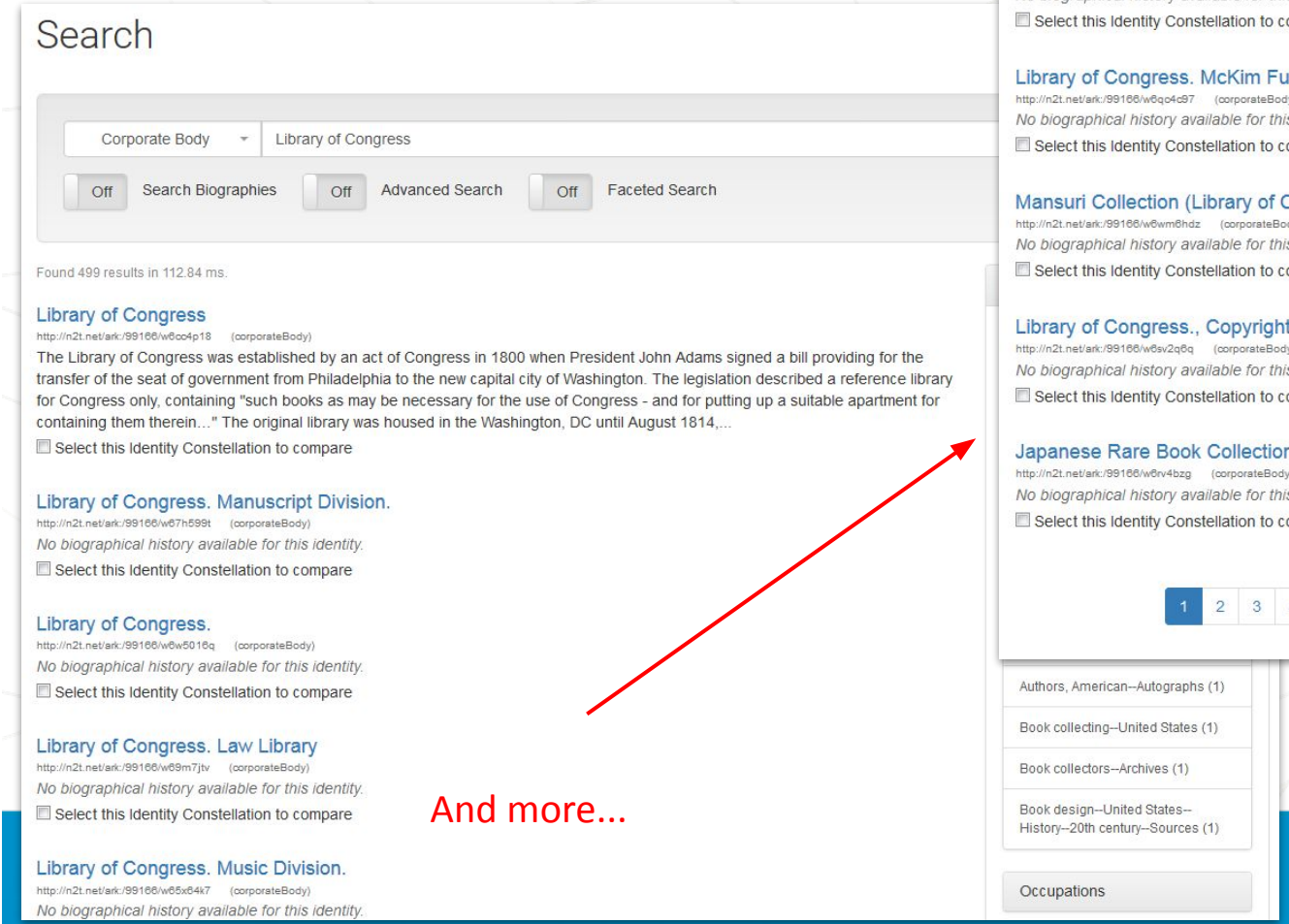
You can also refine the search further with “Refine Results”

Corporate Body Searching

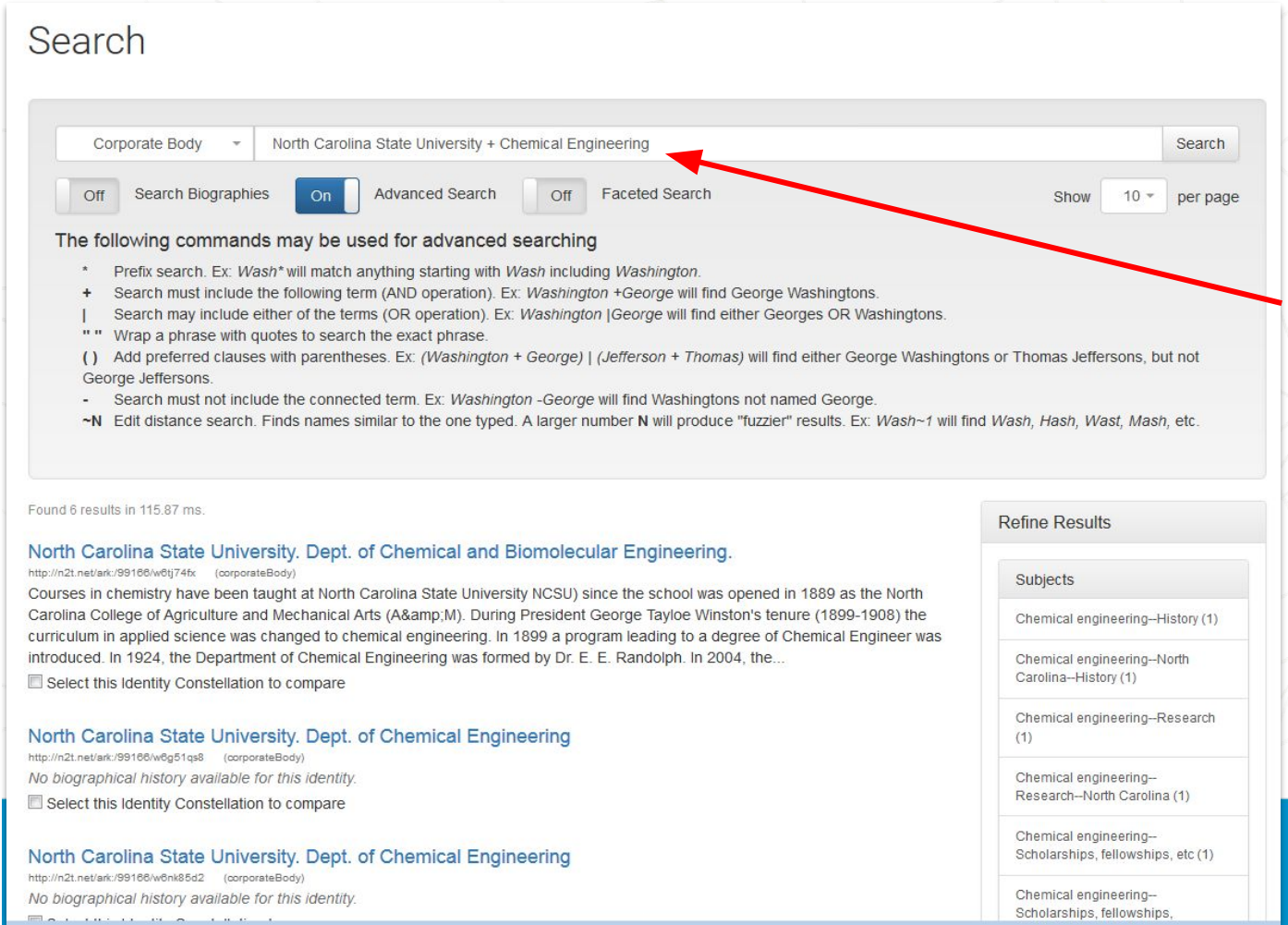
Using the Advanced Search we can search for corporate bodies as well.



Corporate Body Searching



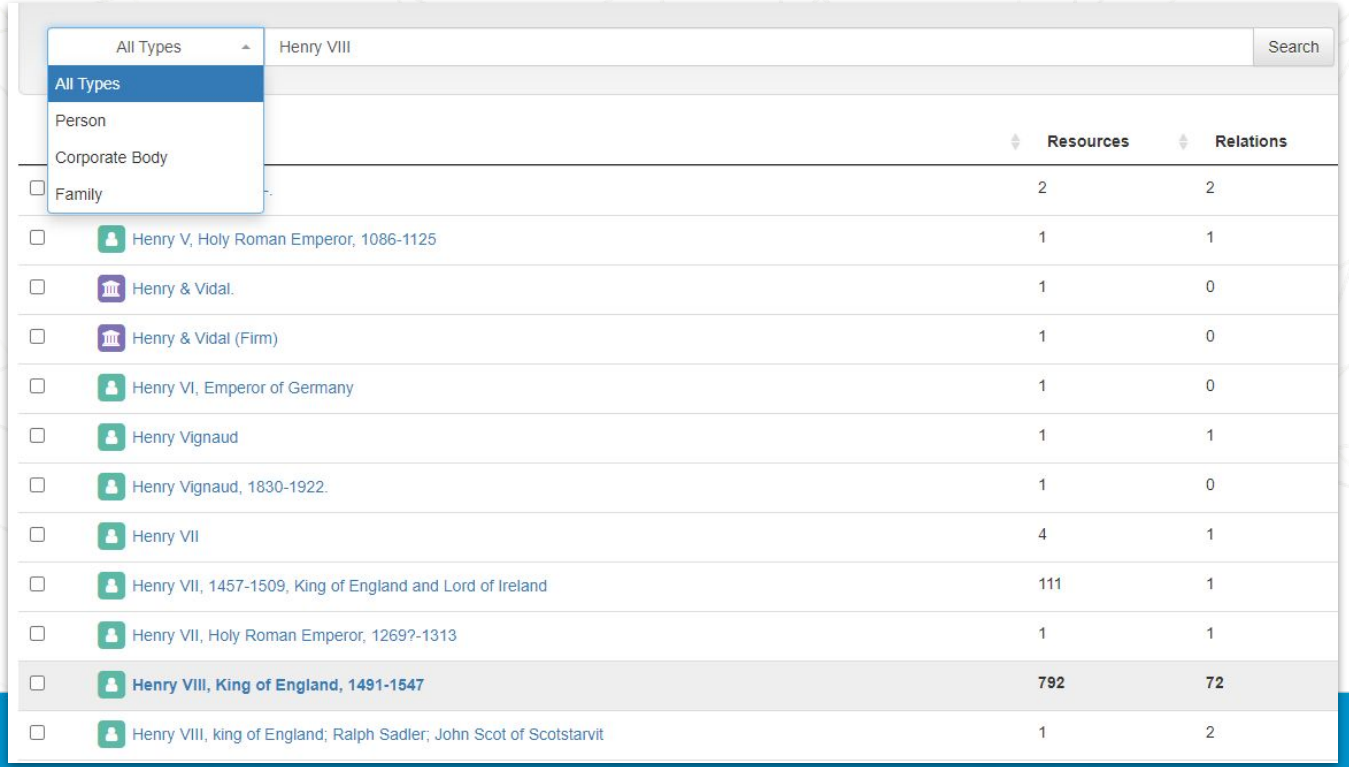
Advanced searching from the SNAC Dashboard: Corporate Body



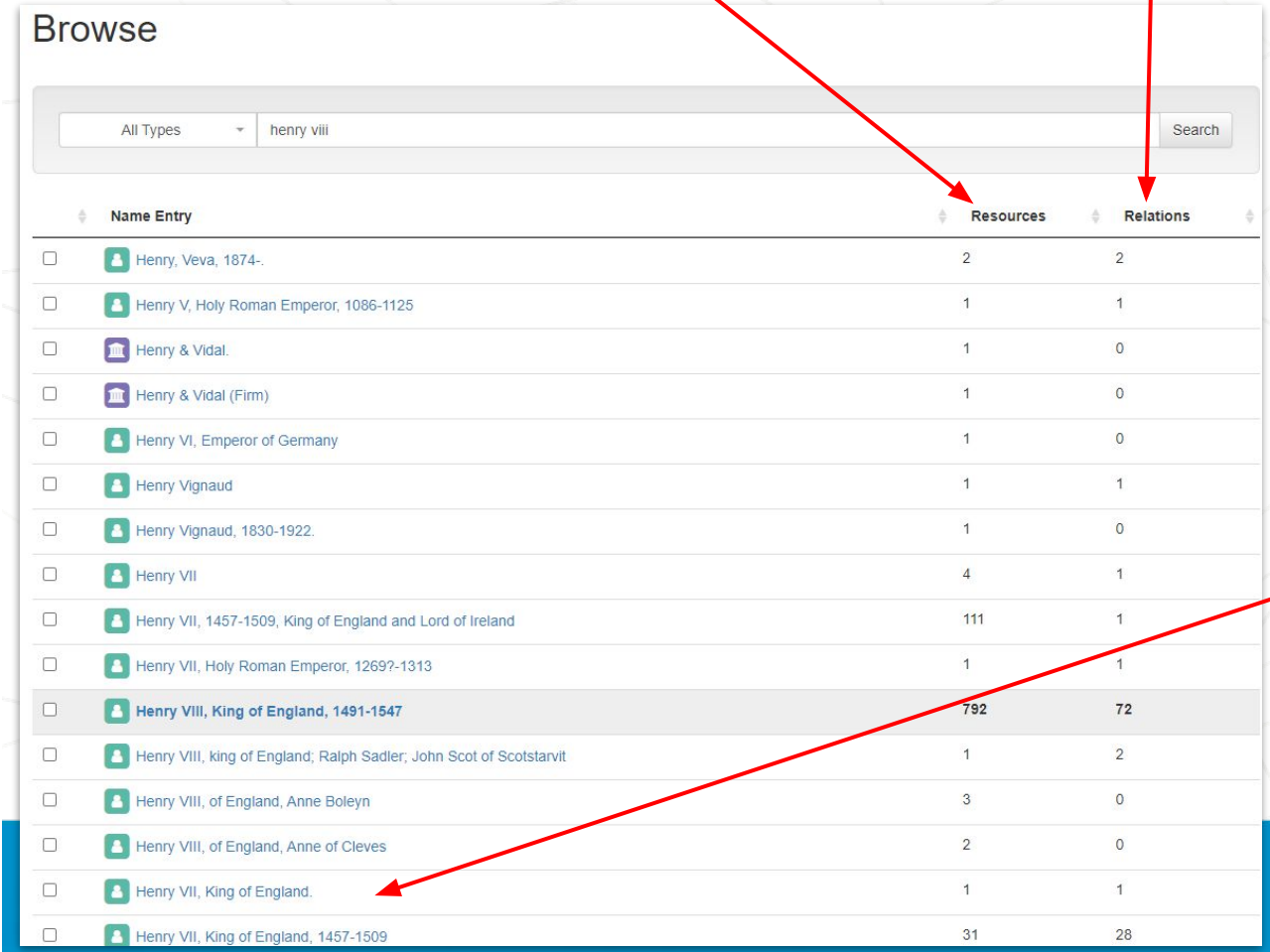
For this search, we want to find the **North Carolina State University. Department of of Chemical Engineering.** Using Advanced Search we put in North Carolina State University + Chemical Engineering

Browse search starts with a click from the top menu bar

Once at the Browse search screen, select an entity type, then enter the heading in order … last name, first name, etc. In this example, the Entity Type is person and the search strategy is "Henry VIII".



Browse search results will display: **Resource** link totals and **Internal CPF Relation** link totals. These are helpful clues when searching for the fuller, “master” record for an entity.



All others appear to be duplicates or near duplicates.

Browse search continued ...

☐	Henry VII, Holy Roman Emperor, 1269?-1313	1	1
☐	**Henry VIII, King of England, 1491-1547**	**792**	**72**
☐	Henry VIII, king of England; Ralph Sadler; John Scot of Scotstarvit	1	2

Click on the heading to display the record.

Henry VIII, King of England, 1491-1547 Variant names

Detailed View | Similarity Assertions 1 | Revision History | Sources | Export | Edit | Reserve for Editing | Hide

Biography | Resources | Relationships | Places | Subjects | Occupations | Activities

Thomas Grey, 2nd Marquess of Dorset, stood high among Henry VIII's friends, courtiers, and jousting companions. For part of the 1520s, however, he was in some disfavor, partly due to a long-standing rivalry with the Hastings family for preeminence in the Midlands and partly due to his having insulted the King of France. This exchange of lands with the Crown, giving Dorset two manors in Hastings territory, was not uncommon within the Tudor peerage, but may be a sign of his return to royal favor.

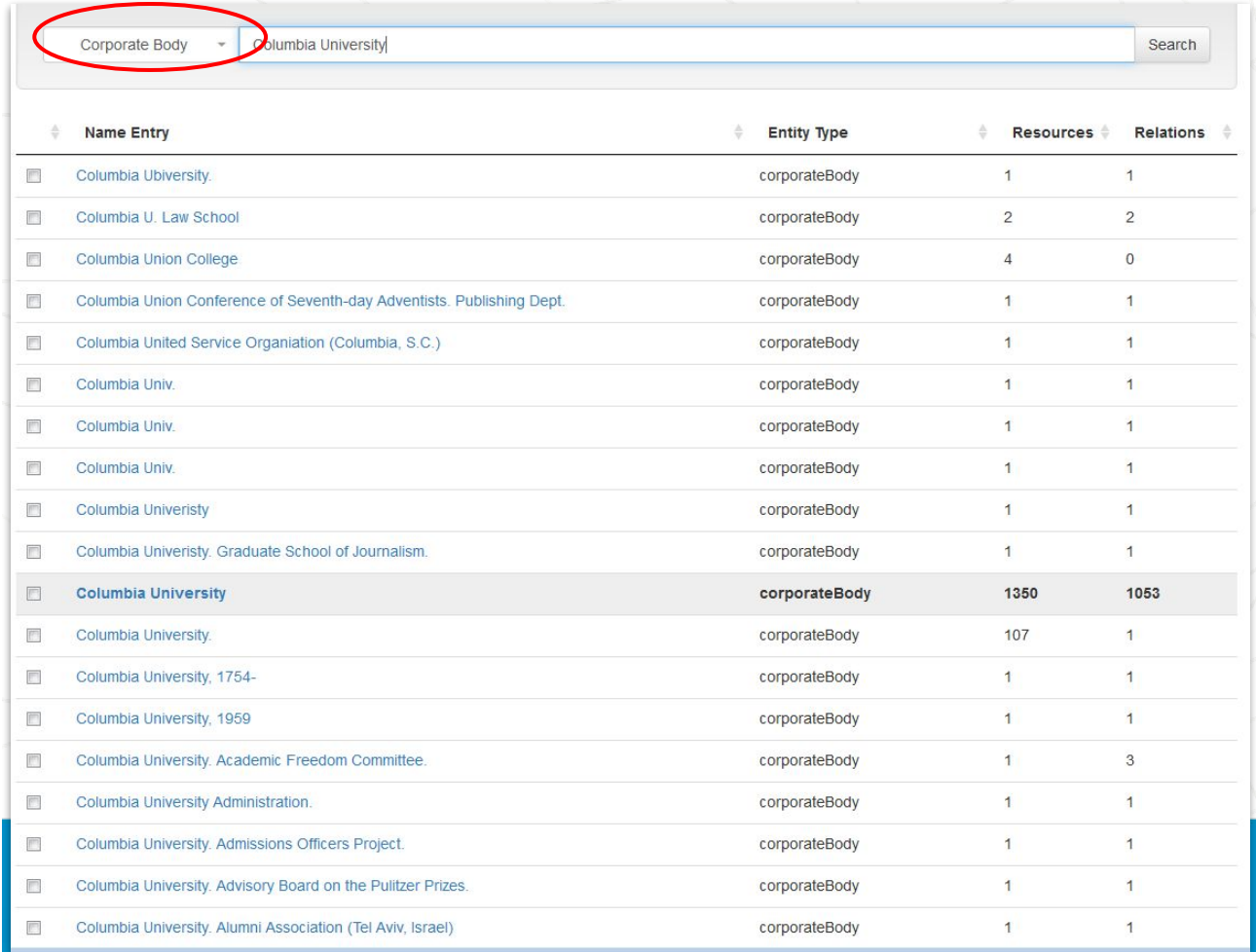
From the description of An indenture of covenant of assurance for the grant under a Privy Seal by Henry VIII to Thomas Grey, 2nd Marquess of Dorset and Margaret his wife of the manors of Loughborough and Sheepshead, Leicestershire, in exchange for a grant to the King by the Marquess of the manors of Grafton and Hertwell in Northamptonshire. Signed by the King, by Cardinal and Archbishop of York Thomas Wolsey and by Sir Thomas More, June 29, 1527. (Huntington Library, Art Collections & Botanical Gardens). WorldCat record id: 776936700

Henry VIII, King of England, 1509-1547

Sir Andrew Windsor, 1467-1543, keeper of Henry VIII's wardrobe and other properties of the King.

Image from Wikimedia Commons

Browse search - Filtering by Entity Type - Corporate Body



Columbia University. College of Pharmaceutical Sciences.	corporateBody	1	2
Columbia University. College of Pharmacy	corporateBody	4	10
Columbia University. College of Physicians and Surgeons	corporateBody	80	32
Columbia University. College of Physicians and Surgeons. Class of 1890.	corporateBody	1	1
Columbia University. College of Physicians and Surgeons. Dept. of Pathology.	corporateBody	1	1
Columbia University College of Physicians and Surgeons - Students.	corporateBody	1	1
Columbia University. Columbia Theater Associates.	corporateBody	1	0
Columbia University. Columbia Theater Associates.	corporateBody	1	1
Columbia University. Columbia Theatre Associates.	corporateBody	1	1
Columbia University. Columbia University Archives.	corporateBody	2	6

...And more results, many of which are for individuals departments (Pharmacy, Medical School, University Archives, etc.). Notice entries follow RDA rules with Name & Subdivision name(s). If they don't go ahead and edit!