



# Troubleshooting during SNAC Editing

# ISSUE: Cannot find record you were just working on

**LIKELY ANSWER:** It's locked on your dashboard

**Editor's Dashboard**

Welcome, Dina, to the Editor's dashboard. From here, you can search for and create new Identity Constellations, pick up where you left off on your current in-progress edits, and unlock Identity Constellations. If you have sent a Constellation for review, but the reviewer has not started, you may pull back the Constellation from the right column.

[+ Create New Constellation](#)

[Advanced Search](#)

**View Recently Published**

Browse interesting and recently published Constellations from all of SNAC

Hartnell, Norman.
Walker, Madame C.J., 1867-1919
Perkins, Frances, 1880-1965
Roosevelt, Franklin D. (Franklin Delano), 1882-1945
Onassis, Jacqueline Kennedy, 1929-1994
Henry Maurice, Prince of Battenberg, 1858-1896

**In Progress Edits**

Continue where you left off on one of the following Constellations.

No Constellations Available

**Locked for Review**

You have the following Constellations that have been sent for review. You may unlock them here to continue editing them.

Dench, Judith Olivia, Dame, active 1939-1987, actress
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**Locked Edits**

You have the following Constellations open in a browser for editing. You may unlock them by clicking below, however your changes not previously saved may be lost.

Dench, Judi
Dench, Judi, 1934-....

This can happen if you've:

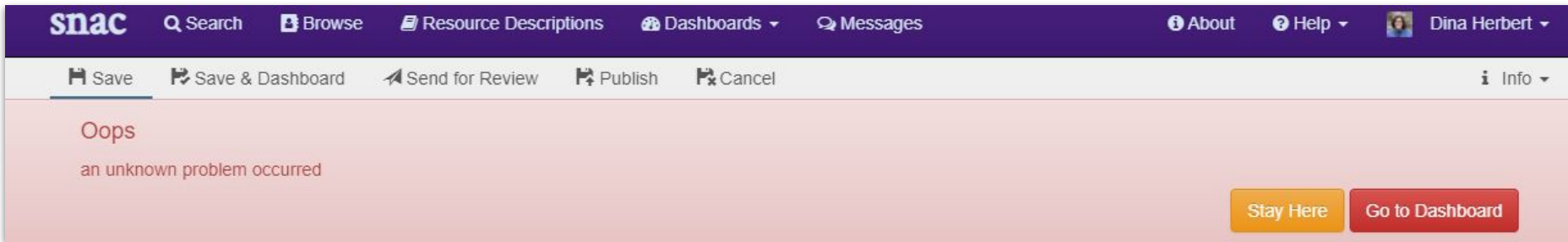
- Clicked out of the page
- Clicked back to the dashboard
- Timed out of SNAC

**SOLUTION:**

- Save the item to your dashboard if you are stepping away for a few minutes
- Be careful not to hit the back button when using SNAC

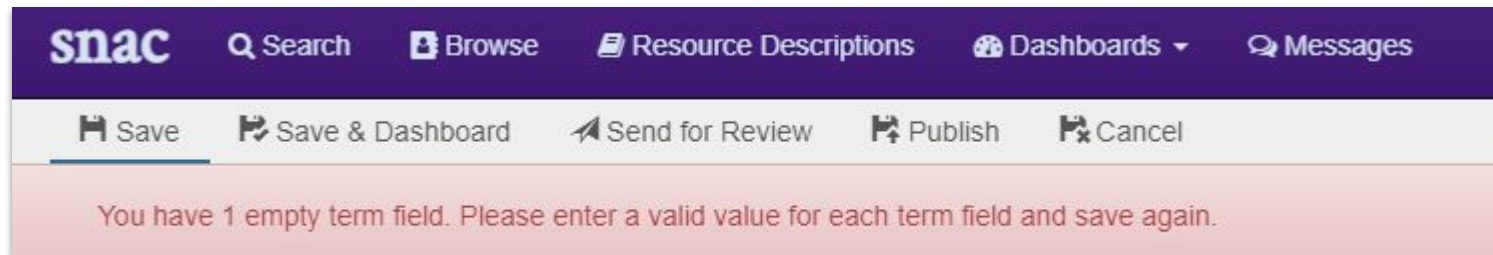
## ISSUE: You cannot save a record

**LIKELY ANSWER 1:** You have timed out of SNAC



**SOLUTION:** Remember that SNAC will automatically log you out after a period of inactivity. If you think this is the case open a new tab and log into a new SNAC session, open the record from your dashboard, then save the record

**LIKELY ANSWER 2:** You have a blank field somewhere in your record



**SOLUTION:** Go back and fill in OR trash the blank field. Unfortunately, SNAC cannot tell you where the blank field is; we're working on a better validation system.